

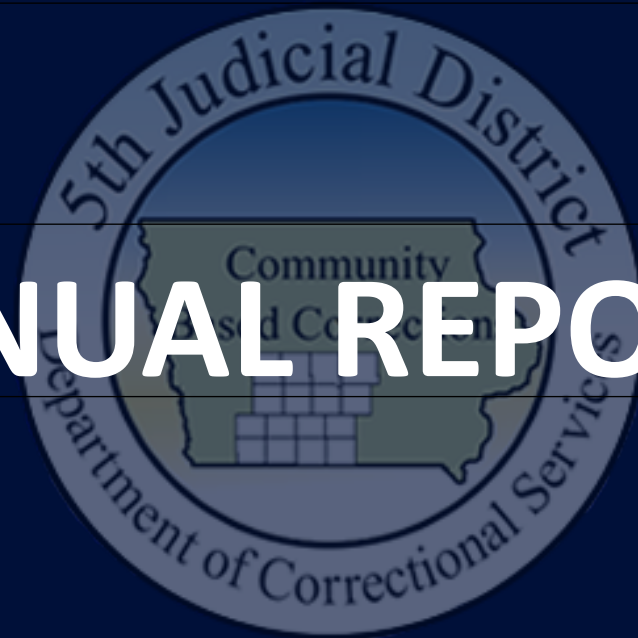
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23

FIFTH DISTRICT

IOWA DEPARTMENT OF CORRECTIONS

ANNUAL REPORT





A MESSAGE FROM THE

FIFTH DISTRICT DIRECTOR

Michelle Dix

On behalf of the Fifth District, Department of Corrections, I am pleased to present our 2023 Fiscal Year Annual Report. We continue our commitment to serve Iowans by providing a full range of community based correctional services to individuals entrusted to us to include pretrial interviews, pretrial release with supervision, pre-sentence investigations, probation/parole supervision, residential services, specialized supervision services such as Domestic Abuse Program, Drug Court, and Sex Offender Program as well as cognitive-behavioral interventions.

Staffing shortages and several openings have certainly plagued our facilities and district as a whole. This has resulted in increased overtime, mandates as well as very large workloads. We have been diligently working on filling positions to improve workload for all.

Our Vision is "An Iowa with no more victims." We work towards this by first, accurately assessing risk, then properly supervising according to risk and incorporating Evidence-Based Practices to reduce risk. Moving forward, we will place an increased emphasis on Continuous Quality Improvement.

After listening to many employees, supervisor input, as well as staff survey results; it is clear that for the next year our top 3 priorities will be to:

1. Improve Our Organizational Culture
2. Improve Our New Employee Onboarding and Training
3. Improve and Streamline Our Hiring Practices and Processes

I want to thank my wonderful District Director colleagues and my amazing colleagues at Central Office for all of your support and partnership. In the future, I look forward to joining with my Warden colleagues to strengthen our future collaboration.

Most of all, I want to thank my talented, passionate and dedicated 5th district employees. They truly are our greatest asset. I am hopeful and eager for our district's future, and the future of our Correction's System as a whole. I know together we can accomplish great things.

TABLE OF CONTENTS

Welcome Message 2

Table of Contents 3

Office Locations..... 4

Management Team..... 5

Table of Organization6 - 11

Employee Demographics 12

Financial Information 13

FIELD SERVICES..... 14

Overview..... 15

Corrections Continuum..... 15

Intermediate Criminal Sanctions..... 15

Supervision Contact Standards 15

Presentence Investigations 16

Pretrial Release 16

Field Services by Supervision Statuses..... 17

Field Closures and Demographics 18

RESIDENTIAL SERVICES..... 19

Fort Des Moines Residential Facilities..... 20

Fresh Start Women’s Center..... 20

Residential Facility by Supervision Statuses and Demographics 21

RETIREMENTS 22

OFFICE LOCATIONS



Jim Hancock Center
1000 Washington Avenue
Des Moines, IA 50314
(515) 242-6600

Administration | Human Resources
Mental Health Unit | Parole Unit
Reduced Supervision Unit
Sex Offender Unit



Jim Hancock Center
910 Washington Avenue
Des Moines, IA 50314
(515) 242-6600

Presentence Investigation
Probation Unit
Support Service Center
Youthful Supervision Program



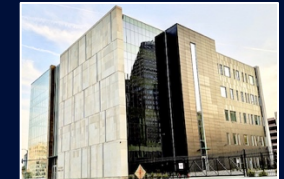
Fort Des Moines Correctional Facility
65 Gruber St
Des Moines, IA 50315
(515) 242-6900

Domestic Unit
Drug Court Program
GPS Command Center
Honors Program



Fort Des Moines Residential Facility
68 - 70 Thayer St
Des Moines, IA 50315
(515) 242-6900

Federal | OWI
Probation | Parole
Work Release



Polk County Criminal Courts Building
110 6th Avenue
Des Moines, IA 50309
(515) 285-3925

Centralized Intake Unit



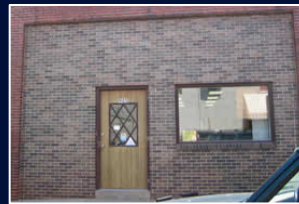
Polk County Jail
1985 NE 51st PL
Des Moines, IA 50314
(515) 875-5750

Pretrial Services



Women's Residential Facility
1917 Hickman Rd
Des Moines, IA 50314
(515) 242-6325

Fresh Start Women's Center



Adel Office
905 Main St
Adel, IA 50003
(515) 993-4632



Chariton Office
48559 Hy-Vee Rd
Chariton, IA 50049
(641) 774-8112



Creston Office
119 N Elm St
Creston, IA 50801
(641) 782-8556



Indianola Office
115 N Howard St, Suite 102
Indianola, IA 50125
(515) 961-3095



Knoxville Office
210 E Robinson St
Knoxville, IA 50138
(641) 842-6002



Newton Office
Jasper County Administration Offices
315 W 3rd N, Suite 900
Newton, IA 50208
(641) 792-1101



Osceola Office
123 E Jefferson St
Osceola, IA 50213

MANAGEMENT TEAM

Top of stairs going down: District Director Michelle Dix, Residential Manager Lance Wignall, Supervisor Corey Disterhoft, Assistant Director Angela Karaidos, Supervisor Brandon Garvey, Supervisor Dave Hauser, Residential Supervisor Dr. Kennesha Woods, Supervisor Darin Hutchinson, Residential Supervisor Tony Williams, Executive Officer Christine Parmerlee, Supervisor Ben Carse, Supervisor Carly Millsap, Supervisor Lisa Chedester, Division Manager Taylor Cook, Division Manager Jeff Schutz, Supervisor Danielle Bailey, Residential Supervisor Jim Michels, Personnel Specialist Karen Chapman, Office Manager Tiffany Krouch

Not Pictured: Administrative Officer Kristi Skare, Supervisor Robin Merk, Clinical Services Director Dr. Tony Tatman



TABLE OF ORGANIZATION

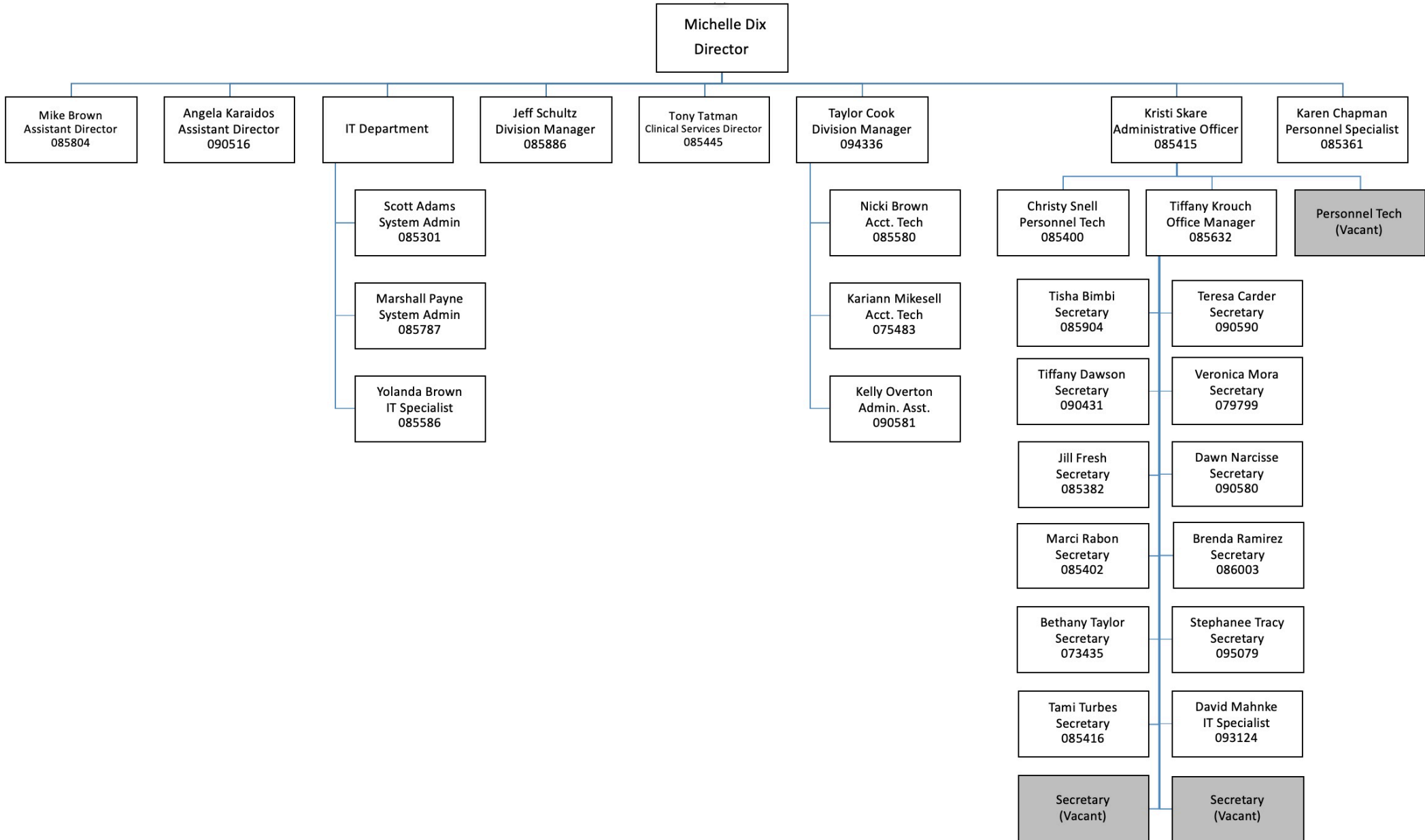
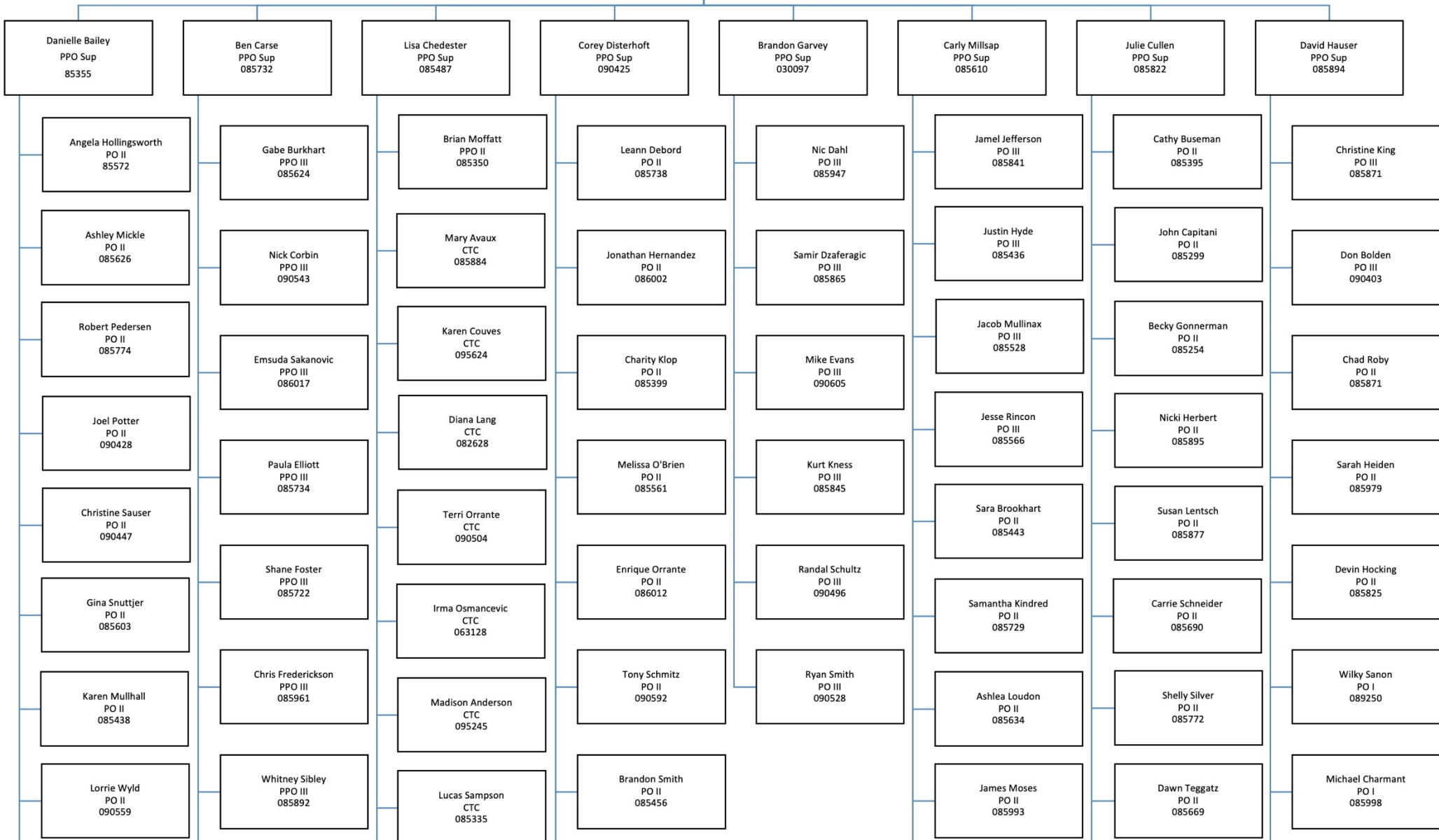


TABLE OF ORGANIZATION CONTINUED (Mike Brown)

Michelle Dix
Director

Mike Brown
Assistant Director
085804



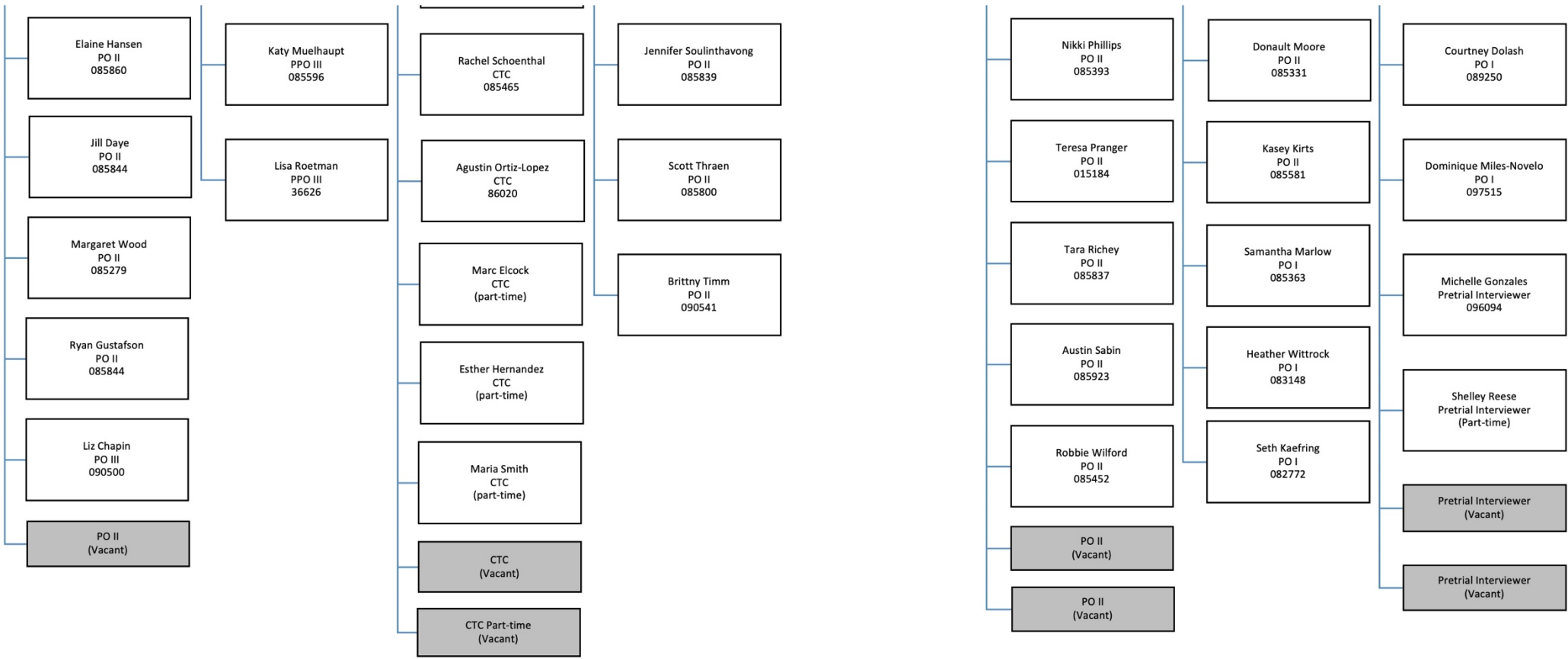


TABLE OF ORGANIZATION CONTINUED (Angela Karaidos)

Michelle Dix
Director

Angela Karaidos
Assistant Director
090516

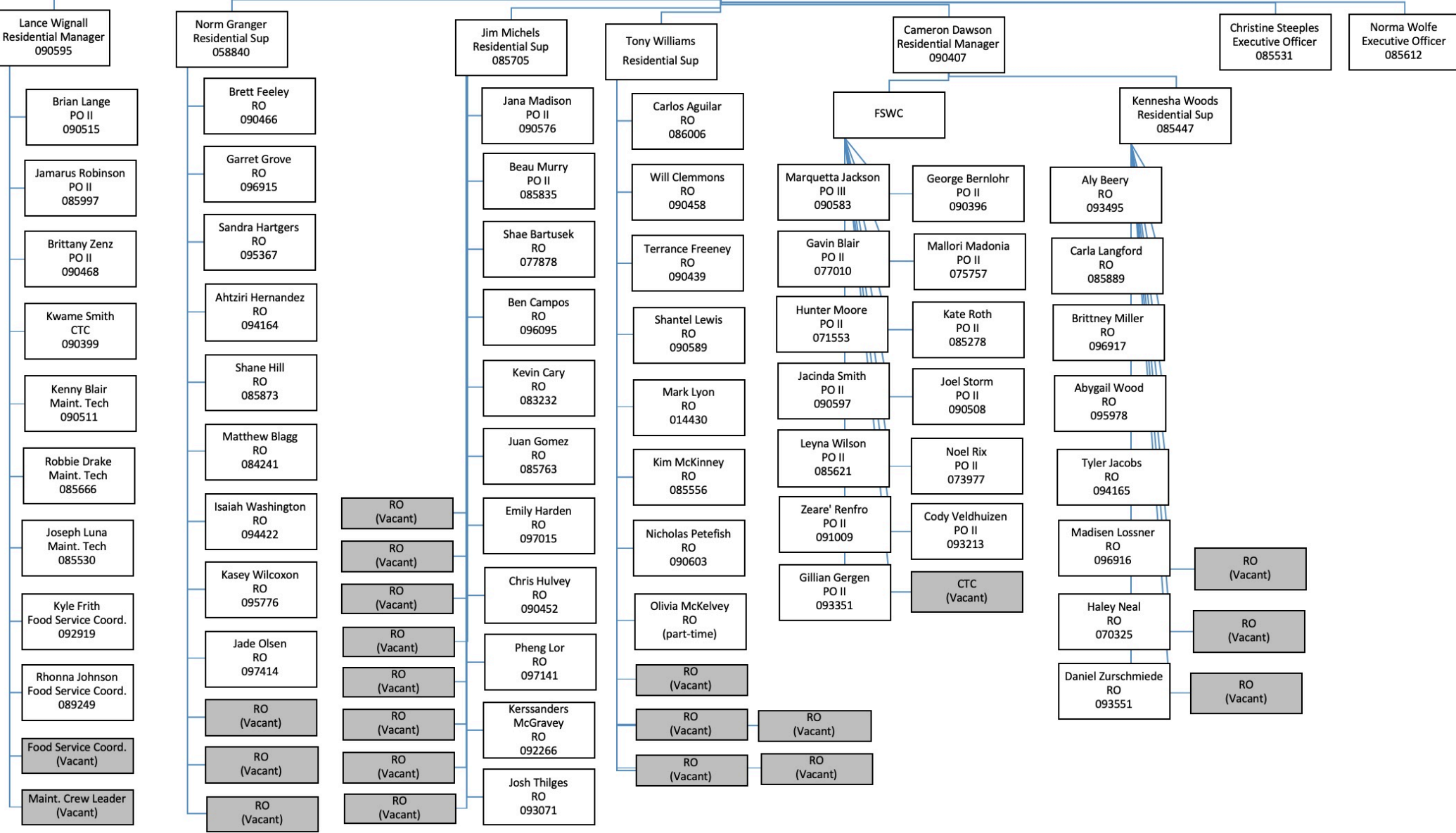


TABLE OF ORGANIZATION CONTINUED (Jeff Schultz)

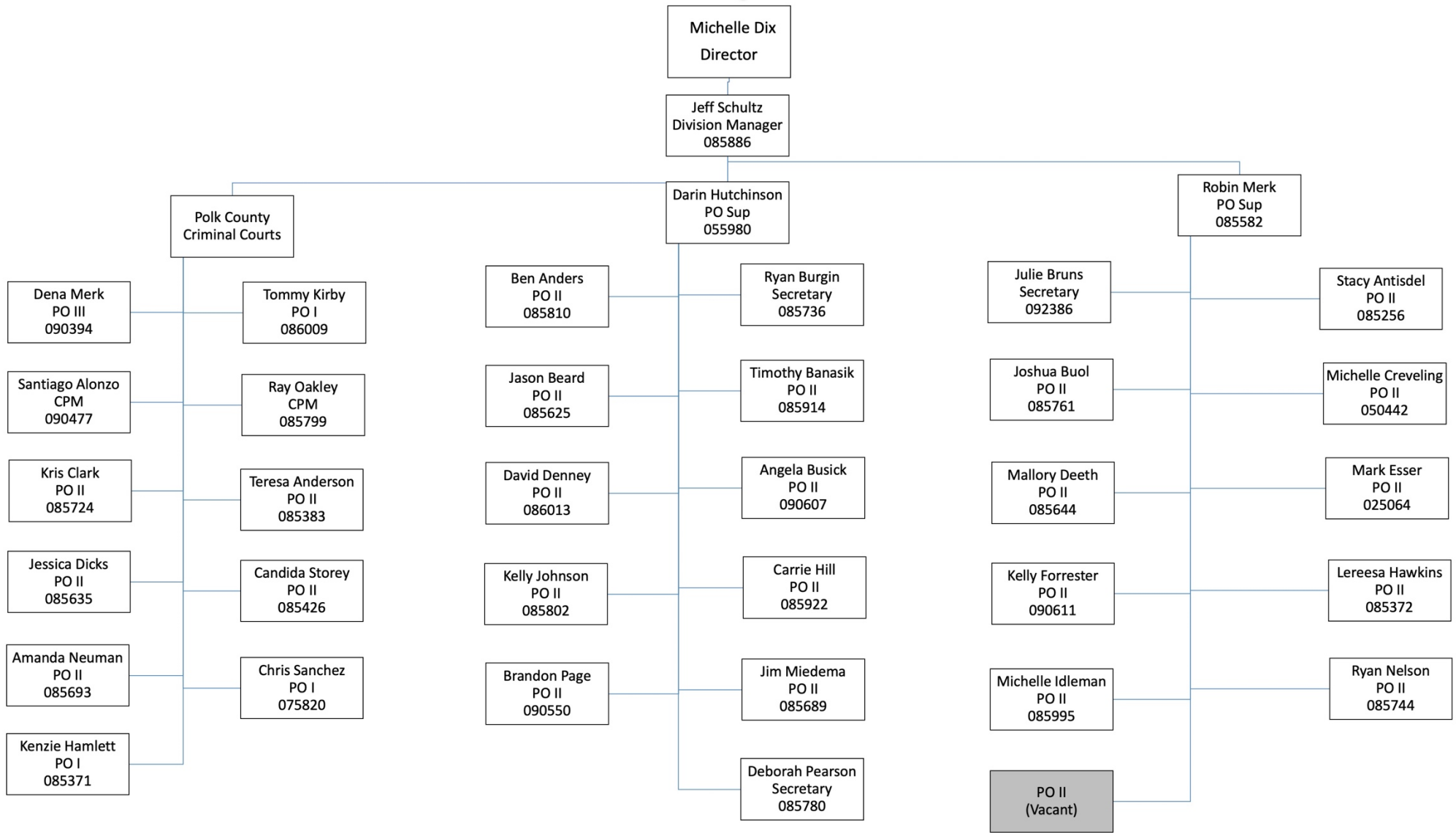
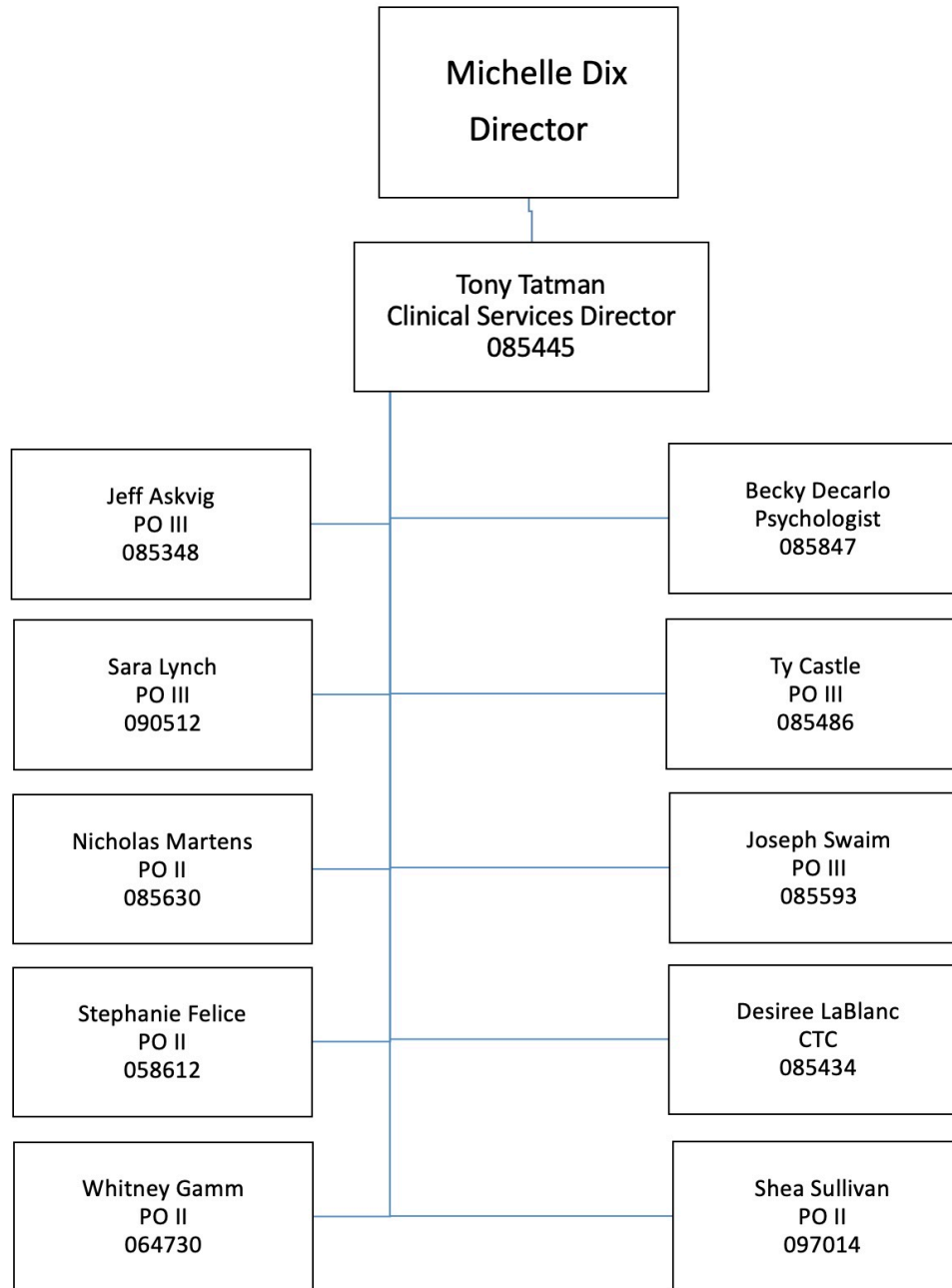
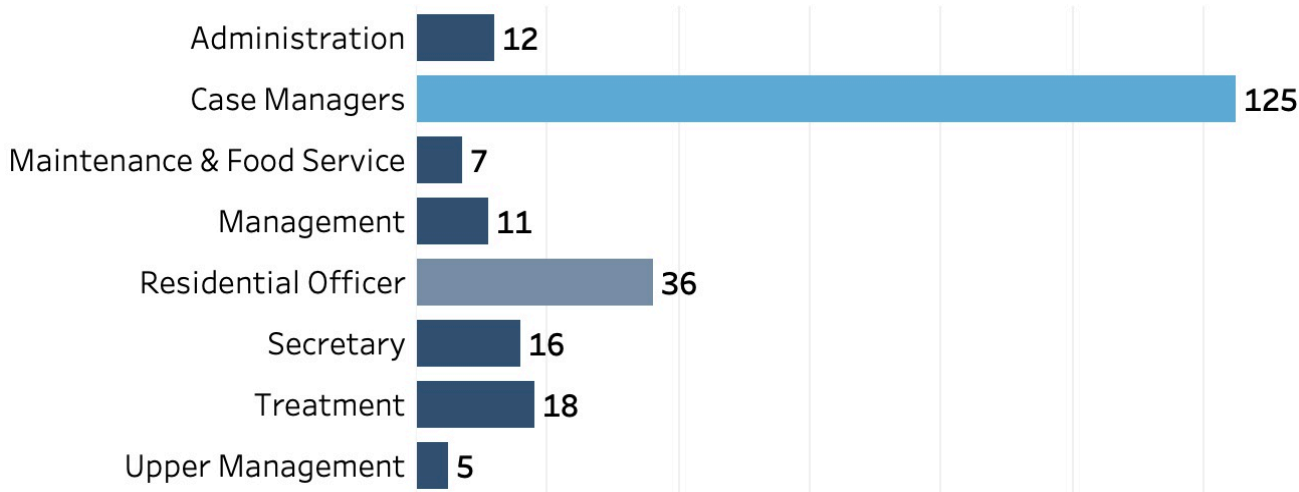


TABLE OF ORGANIZATION CONTINUED (Dr. Tony Tatman)

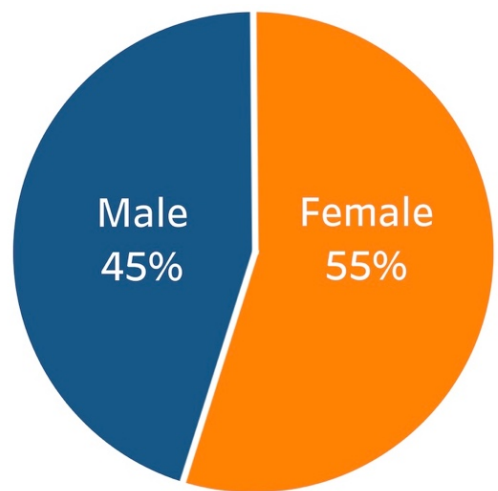


FIFTH DISTRICT EMPLOYEE DEMOGRAPHICS

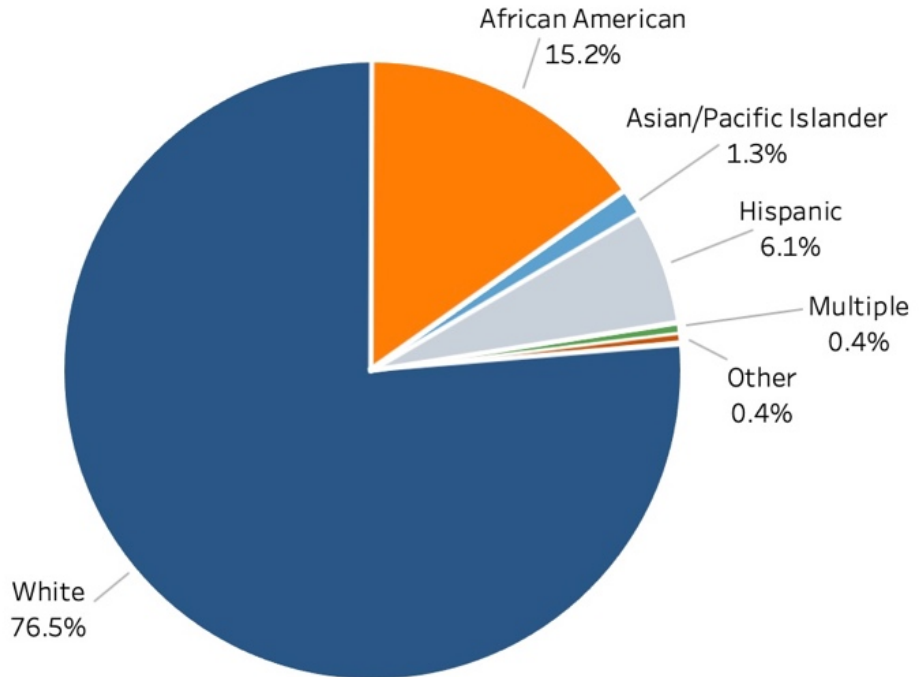
STAFF PERSONNEL TYPES



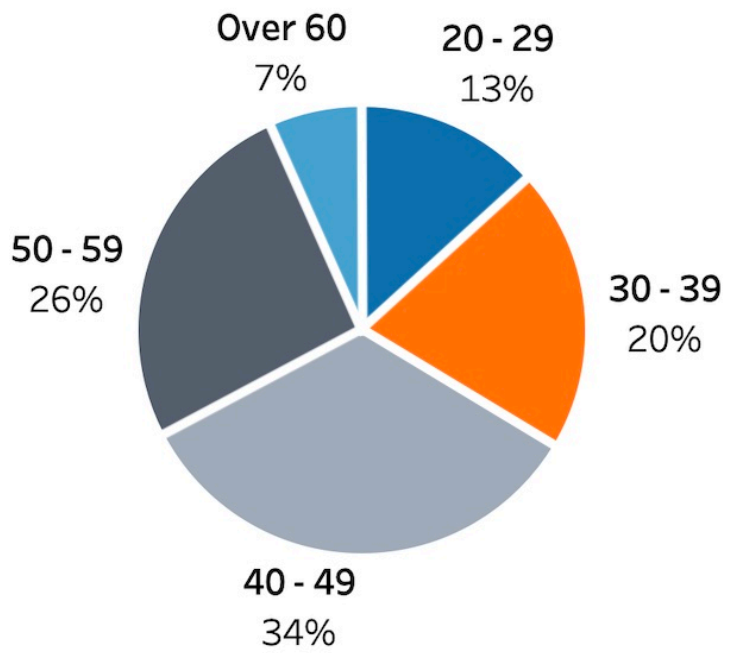
GENDER



RACE | ETHNICITY



AGE



INCOME OFFSET

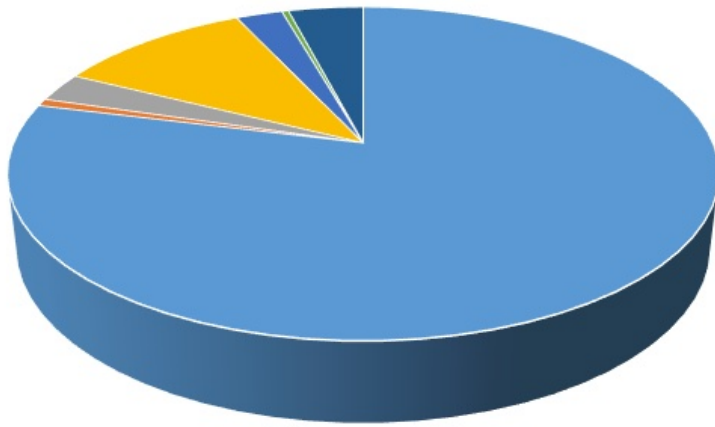
The Offset Program is a method used by the State of Iowa to collect money owed to the State under Chapter 8A.504 of the Code of Iowa. The Iowa Code directs the Department of Administrative Services, State Accounting Enterprise (DAS-SAE) to establish and maintain a procedure to collect against any claim owed to a person by a state agency, and then apply the money owed to the person against the debt owed by the person to the State of Iowa Sources of Offset Funds include: Tax Returns, Vendor Payments for Goods/Services, Casino Winnings, and Lottery Winnings.

Income Offset Collected by Fiscal Year

FY2011 - \$44,629.11	FY2018 - \$56,412.87
FY2012 - \$25,086.60	FY2019 - \$55,577.89
FY2013 - \$44,648.73	FY2020 - \$49,175.10
FY2014 - \$64,963.03	FY2021 - \$62,720.91
FY2015 - \$68,349.51	FY2022 - \$73,093.04
FY2016 - \$50,250.96	FY2023 - \$72,408.56
FY2017 - \$49,756.38	

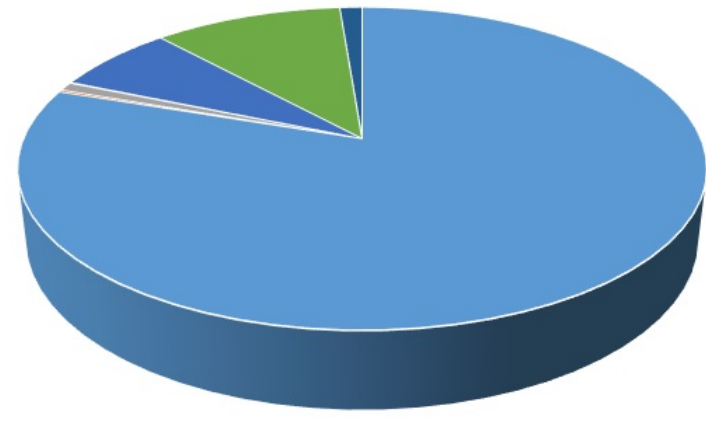
FINANCIAL INFORMATION

EXPENDITURE DETAIL



PERSONAL SERVICES	\$	23,963,452
TRAVEL AND SUBSISTENCE	\$	215,314
SUPPLIES	\$	854,725
CONTRACTUAL SERVICES	\$	3,237,535
EQUIPMENT AND REPAIRS	\$	762,720
CLAIMS AND REPAIRS	\$	109,227
PLANT IMPROVEMENT	\$	1,235,000

REVENUES BY SOURCE



GENERAL FUND APPROPRIATIONS	\$	23,440,024.00
FEDERAL SUPPORT	\$	64,450.00
LOCAL GOVERNMENTS	\$	247,690.00
INTEREST INCOME	\$	26,600.00
FEES	\$	2,001,852.00
REFUNDS AND REIMBURSEMENTS	\$	3,093,187.00
MISCELLANEOUS INCOME	\$	366,447.00

FIELD SERVICES



**FIFTH
DISTRICT**

OVERVIEW

The Field Services Division provides community supervision to pretrial, probation, and parole cases. Cases are assigned to officers based on the client's level of risk. The highest risk cases that require more intensive supervision are given to the officers with the higher risk caseload. The clients who are considered to be high risk and/or intensive meet with their Probation Parole Officer both in the office and at their place of residence. On the opposite end, clients who are considered to be low risk do not require the officers to conduct home visits and some only need to be seen once every six months. In every Parole case, an inspection of the residence is conducted by the Department prior to the client discharging from prison. Officers utilize validated risk instruments and needs assessments as a part of their supervision practices. The goals are to align available community resources and break down barriers in order to prevent future criminal behavior and to protect the community. The Field Services Division is a complex part of the Fifth District, Department of Corrections with many unique units that all work together towards a common goal.

CORRECTIONS CONTINUUM

The Corrections Continuum is a sentencing option available to the Court under the Iowa Code 901B. The Corrections Continuum consists of five levels.

- **Level 1** – Non-community-based corrections sanctions
- **Level 2** – Probation or Parole including monitored, supervised, and intensive supervision sanctions
- **Level 3** – Quasi-incarceration sanctions are those supported by residential facility placement
- **Level 4** – Short term incarceration designed to be of short duration
- **Level 5** - Incarceration

The Continuum Explained

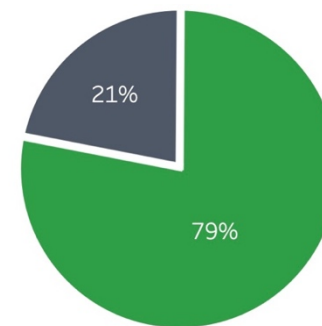
- Use a team approach to ensure fair and consistent decisions
- Uses intermediate community-based sanctions
- Provides immediate responses to client needs and accountability for behavior
- Reduces court time needed to conduct revocation hearings

The law allows the Districts the authority to make administrative decisions regarding the supervision of community-based clients within levels two, three, and parts one and three of level four (as seen in Iowa Code 901B).

INTERMEDIATE CRIMINAL SANCTIONS

The Fifth District has implemented the Statewide Supervision Contact Standards within the Corrections Continuum Levels allowed by law. These standards identify the number of contacts, supervision strategies and programming, and responses to violations that the Probation Parole Officers must have with the client depending on the client's supervision level. The levels are numbered zero through five. The level numbered zero is self-supervision and the individual would not be with the Fifth District. A level one client would be considered low risk and would be on reduced supervision. With this type of probation, a client will be seen once every six months. The contact increase by each level. The types of contacts include Probation Parole Officer structured contacts (office visit), Collateral Contacts, Supervision Strategies and Programming, and the response to violations. A level five client, for example, would have four structured contacts a month, four collateral contacts a month, as well as various supervision strategies and a different response to any violations that may occur.

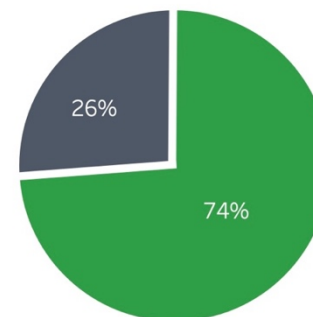
STATEWIDE SUPERVISION CONTACT STANDARDS HOME VISITS



HOME VISITS POLK COUNTY

Visited: 4,122

Attempted: 1,122



HOME VISITS REGION

Visited: 454

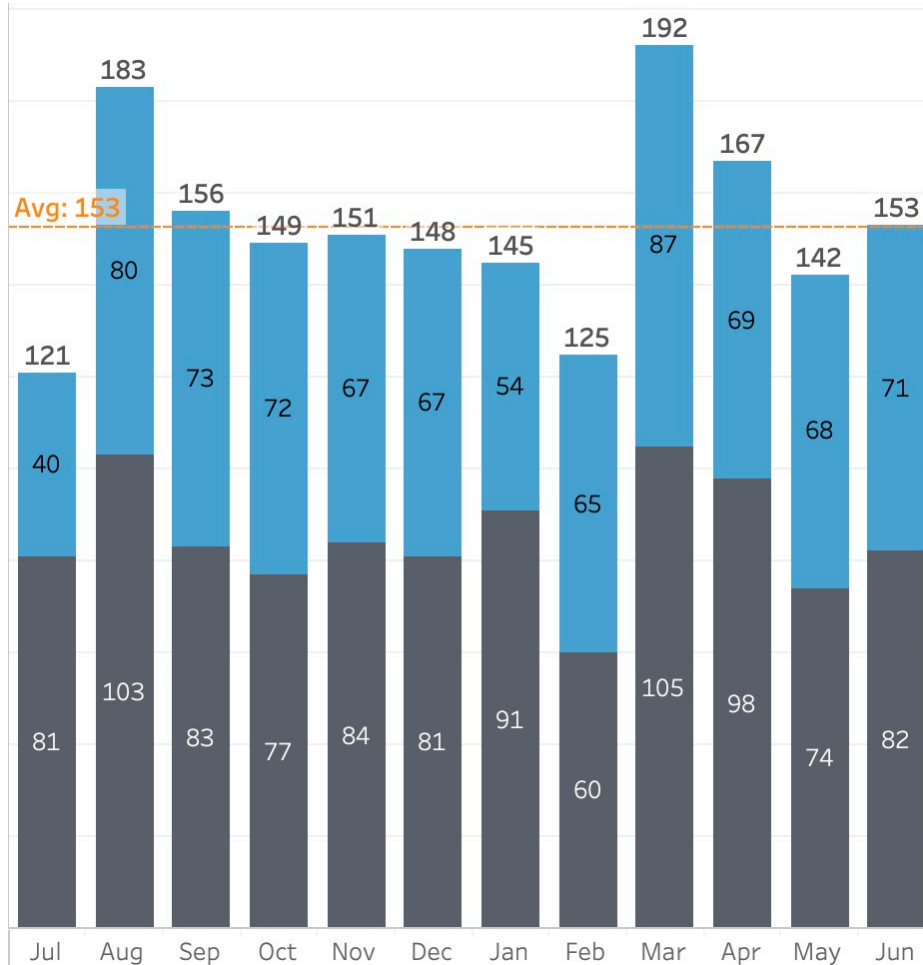
Attempted: 162

Presentence Investigations

Total Presentence Investigations Completed in Fiscal Year 2023 by the Fifth District were **1,832**. There were **1,019** Long or Pre-Plea investigations and **813** Informal or Post Conviction investigations completed.

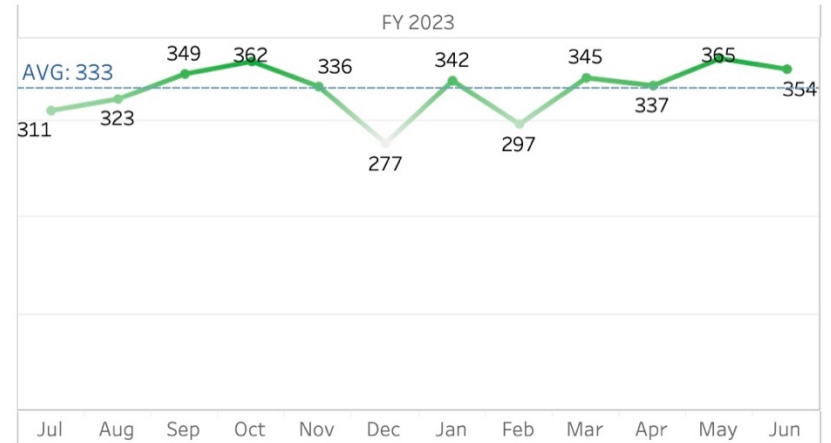


Below is a month-by-month breakdown of investigations completed.

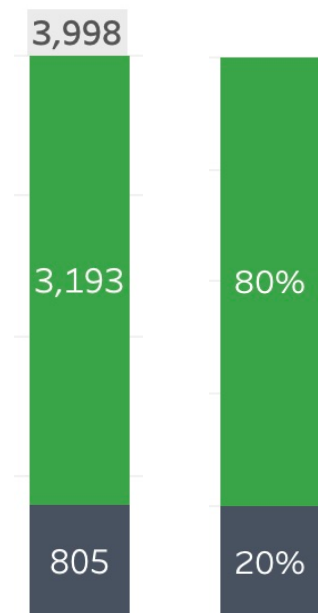


Pretrial Release

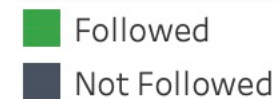
An average of 333 Pretrial Interviews were performed each month during Fiscal Year 2023 in the Fifth District.



Pretrial Release Recommendations Followed



In Fiscal Year 2023 there were **3,998** Pretrial Interviews completed by Fifth District staff. The decisions by the Court matched the recommendation of the Fifth District Pretrial Interviewer in 80% of those cases. The charts to the left show the number and percentages of Pretrial Interviews conducted and whether or not the Court followed the interviewer's recommendation.



FIELD SERVICES OVERVIEW END OF FISCAL YEAR

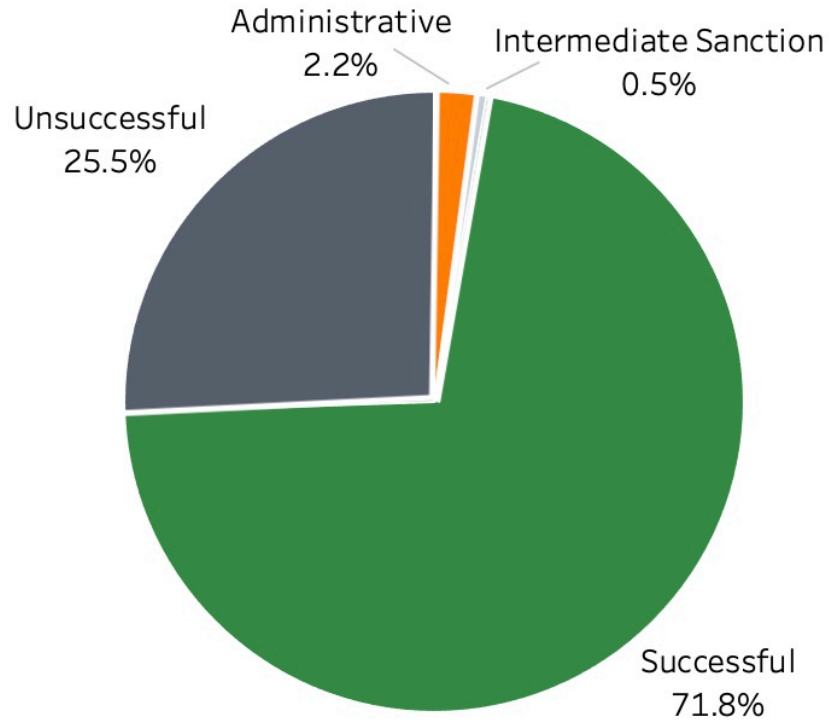
The Supervision Status of clients under supervision in Fiscal Year 2023 is shown below. Compact Supervision is supervision transferred from another state to Iowa. There were **9,672** clients on Field Supervision on June 30, 2023. The breakdown of the different Supervision Statuses in the District is listed with client numbers on the 30th of June.

Fifth District Field Services by Supervision Status					
Fiscal Year 2023					
Supervision Status	Active at Start	New Admits	Closures	Active at End	Offenders Served
CCUSO Release with Supervision 229A.9A	-	1	-	-	1
Interstate Compact Parole	60	28	39	51	88
Interstate Compact Probation	187	102	110	182	289
No Correctional Supervision Status	-	2	2	-	2
Parole	1,101	882	711	1,266	1,983
Pretrial Release With Supervision	632	2,873	2,663	827	3,505
Probation	6,249	5,653	5,126	6,649	11,902
Special Sentence	273	52	59	292	325
Region Total	8,502	9,593	8,710	9,267	18,095

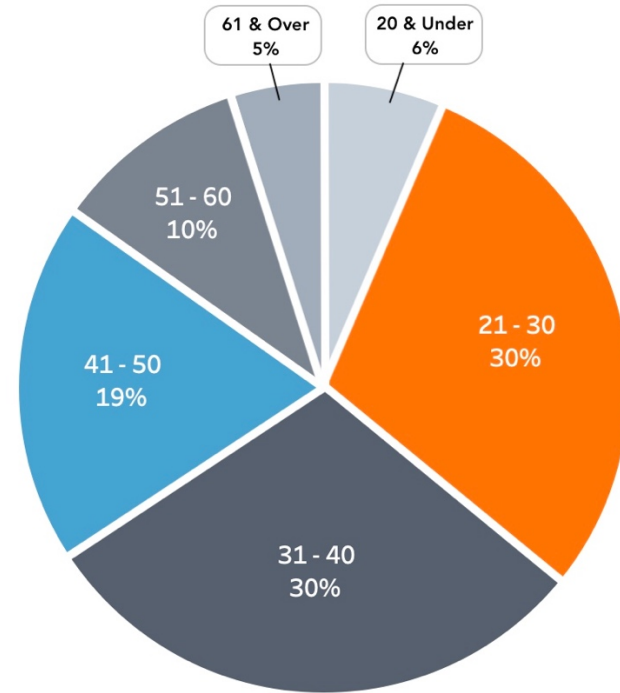
The following page shows a graphic with field case closures for FY2023. Successful closures include discharge from supervision, unsuccessful includes revocation due to technical violations or new criminal offenses. Administrative includes amended charges, special court orders, and death. Intermediate sanctions include offenders remaining under supervision.

The other charts show the demographics of the clients that were on supervision in the Fifth District during Fiscal Year 2023. These include the age of clients, race and ethnicity, and gender. Sixty percent (60%) of the clients served were between the ages of 21 and 40. The Department served **18,095** clients in Fiscal Year 2023, **13,088** males (73%) and **4,993** females (27%).

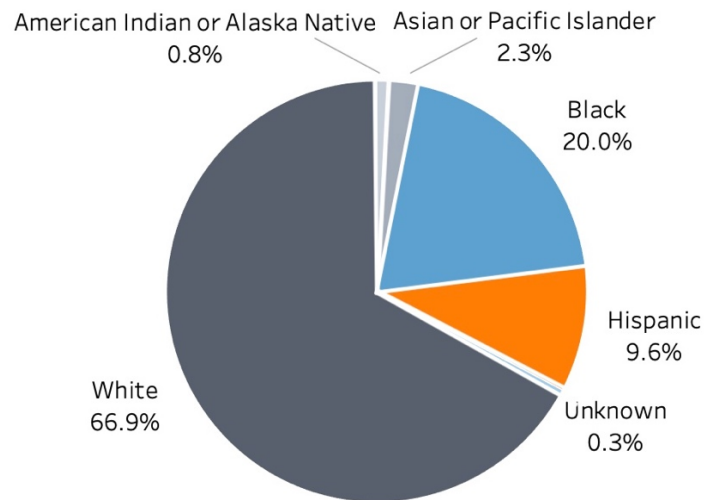
FIELD SERVICES CLOSURES



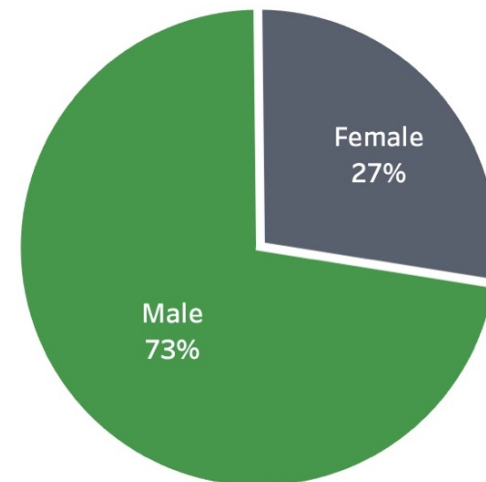
ALL CLIENTS AGE DEMOGRAPHICS



FIELD SERVICES CLIENTS SERVED BY RACE



FIELD SERVICES CLIENTS SERVED BY GENDER



RESIDENTIAL SERVICES



**FIFTH
DISTRICT**

FORT DES MOINES FACILITY

Location: 65-66 Gruber St & 68-72 Thayer Ave., Des Moines, Iowa

Number of Staff: 40

Job Titles within the Unit: Assistant Director (1), Residential Managers (2), Residential Supervisors (2), Executive Officer (1), Community Treatment Coordinator (1), Probation Parole Officer II (11), Residential Officers (30).

Number of Clients Served: 1,041

The Purpose/Definition of the Unit: Delivery of Residential Services to a diverse population while maintaining the safety of the Public, Staff, and the Residents that we serve. Residential services provide supervision of justice involved men who demonstrate a need for more intensive supervision and stability. Work Release services provide justice involved individuals a transitional period to become adjusted to working and residing in the community after incarceration.

The Fifth District operates two (2) residential facilities that serve the sixteen (16) county area. We provide highly structured live-in supervision of justice involved individuals. Clients are sentenced by the court or Board of Parole, which grants work releases from one of the nine state prison facilities. We also provide a gradual release program for Federal Bureau of Prisons offenders that wish to eventually reside in the area.

The Men's Residential Correctional Facility (RCF) is located at the Fort Des Moines Complex at 68-70 Thayer Street in Des Moines and has the capacity to house 240 male offenders. The original site opened in 1971 at 65-66 Gruber Street. The complex contains six buildings, three of which sleep justice involved men, one houses kitchen operations that produce 1200+ meals daily, one houses maintenance staff that provide services for the District, and one houses a warehouse that stores all the necessities that keep our operations maintained and supplied. The EMS Command Center is also located at Fort Des Moines and provides statewide real-time tracking of justice-involved citizens required to wear an ankle monitor.

FRESH START WOMEN'S CENTER

Location: 1917 Hickman Road, Des Moines, IA 50314

Number of Staff: 25

Job Titles within the Unit: Assistant Director (1), Residential Supervisor (2), Probation Parole Officer III (1), Community Treatment Coordinator (1), Probation Parole Officer II (10), Residential Officer (10), Secretary (1)

Number of Clients Served: 1616 (Residential and Field)

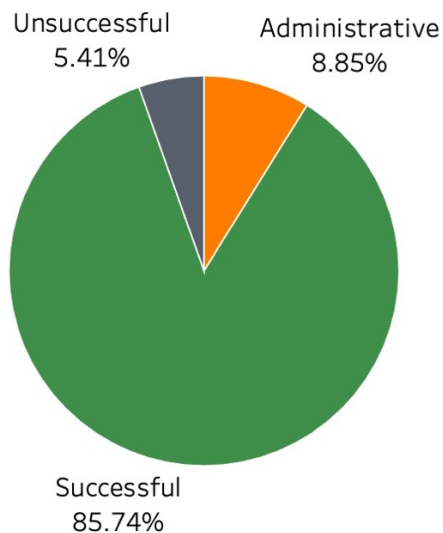
The Fresh Start Women's Center (FSWC) operates to serve as a safe campus for justice involved women on probation on or parole in Polk County, Iowa. In addition, FSWC maintains a 48-bed residential facility with one additional room for a mother to reside with her child. Clients in our residential program are sentenced as a condition of probation by the court, on State Work Release status, Operating While Intoxicated (OWI) offense residents, or as Federal pre-trial or jail transfer residents. Fresh Start Women's Center continues to implement and supervise justice involved women based on a holistic approach to supervision supported by research and best practices. That primary approach is guided by gender responsiveness and trauma informed care. The guiding principles of FSWC include the following: acknowledging relationships and the value of being relational, trauma-informed, holistic, culturally competent and strength based. Officers at Fresh Start Women's Center work diligently to educate, support and advocate for all women to transform their lives and do so through collaborative and comprehensive connections with area stakeholders based on individual needs. Our focus maintains, *"What happened to you"* versus *"What's wrong with you"*.

Fifth District Residential Numbers by Supervision Status

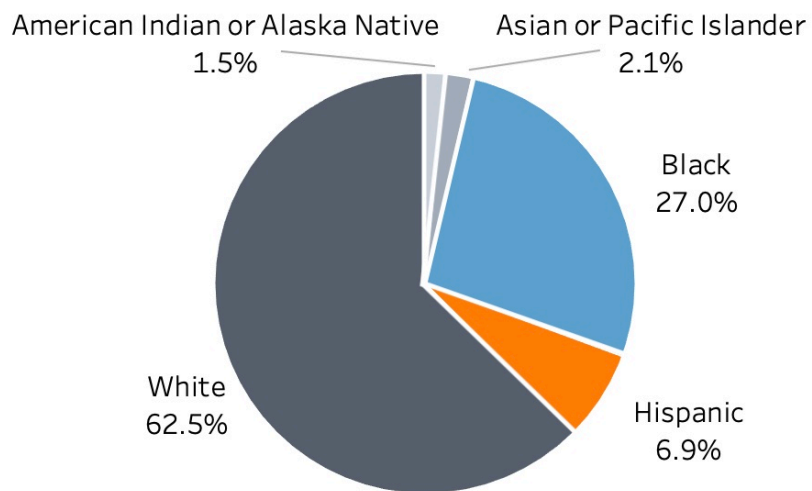
Fiscal Year 2023

Supervision Status	Active at Start	New Admits	Closures	Active at End	Offenders Served
Federal	77	221	224	68	298
Interstate Compact Probation	0	1	0	0	1
OWI Continuum	14	57	40	26	71
Parole	9	75	35	25	84
Pretrial Release With Supervision	0	2	1	0	2
Probation	36	179	87	33	215
Special Sentence	16	50	28	21	66
Work Release	55	249	195	65	304
DISTRICT TOTAL	207	834	610	238	1041

RESIDENTIAL CLOSURES

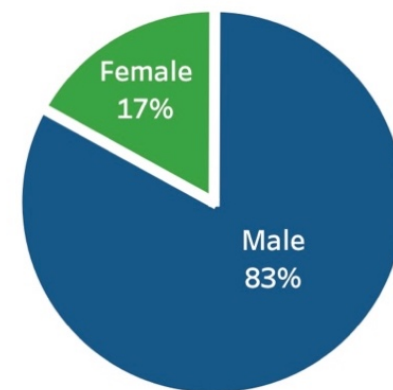


RESIDENTIAL BY RACE



RESIDENTIAL CLIENTS BY GENDER

Demographics of clients at the men's and women's Residential Facilities as of June 30, 2023, the final day of the 2023 Fiscal Year.



RETIREMENTS



Julie Ramirez-Sams

Community Treatment Coordinator

Retirement Date: July 5, 2022

Years of Service: 2004 - 2022



Robin Tedesco

Maintenance Work Crew Leader

Retirement Date: July 21, 2022

Years of Service: 1992 - 2022



Scott Jones

Probation Parole Supervisor

Retirement Date: December 30, 2022

Years of Service: 1991 - 2022



Art Rabon

Assistant Director

Retirement Date: January 3, 2023

Years of Service: 1990 - 2023



Kelly Wickam

Probation Parole Officer II

Retirement Date: January 5, 2023

Years of Service: 2004 - 2023



Julie Thompson

Secretary

Retirement Date: June 29, 2023

Years of Service: 1994 - 2023

FIFTH DISTRICT

DEPARTMENT OF CORRECTIONS

Adair, Adams, Clarke, Dallas, Decatur, Guthrie, Jasper, Lucas,
Madison, Marion, Polk, Ringgold, Taylor, Union, Warren, Wayne

