

ANNUAL REPORT

FISCAL YEAR 2024

**Iowa Department of
Corrections – Third
District**

Submitted by:

**Maureen A. Hansen
District Director**

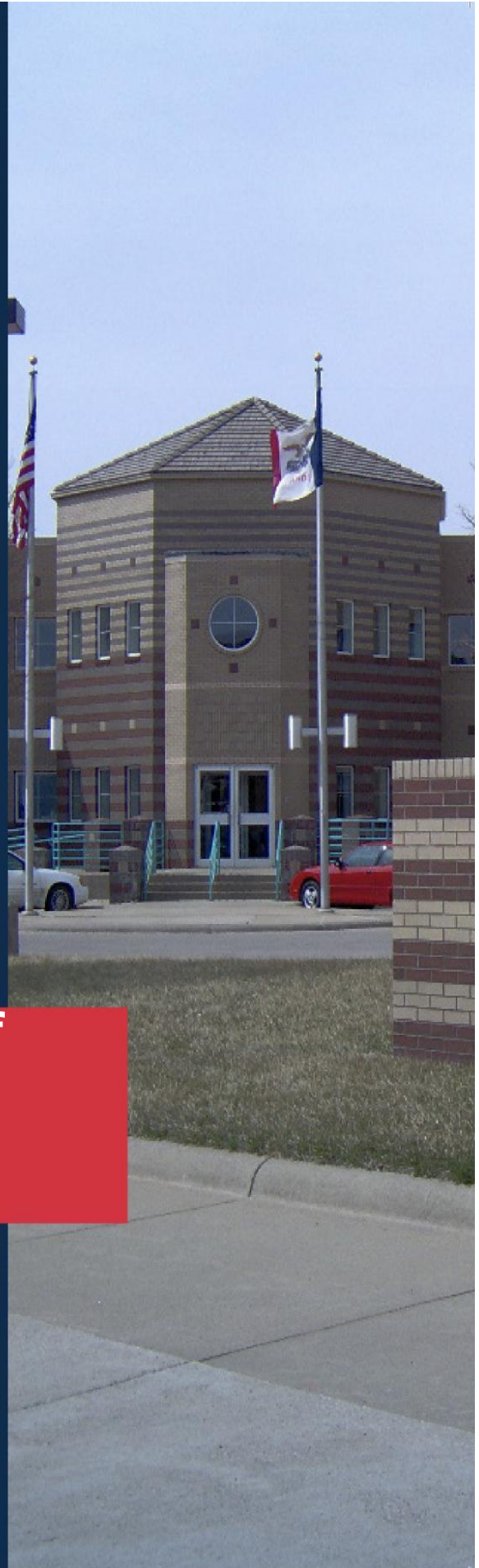




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MESSAGE FROM THE DIRECTOR

FY24 served as our first full year of alignment with the Iowa Department of Corrections. The change process began with continued guidance from Guidehouse and The Alliance for Community and Justice Innovation (ACJI) working with all of Iowa Department of Corrections leadership to establish a path forward and prioritization of initiatives. Our Alignment Vision: A cohesive team, united in the mission to reduce recidivism, increase community safety, and ensure equal justice across the State of Iowa providing a seamless continuum of correctional services and programs between Institutions and CBCs. Below are our guiding principles of alignment along with how IDOC3 has worked to implement them:

- Improved Operations – We have added an Assistant Director position, allowing for innovation, growth, and direction for IDOC3.
- Standardization – We have had a vast improvement in collaboration with other districts and the institutions. One Department serving all of Iowa.
- Seamless Transition – Communication in all areas has greatly improved, much to the benefit of all of the clients we serve, and their families.
- Continuous Quality Improvement – Better outcomes (safer communities and healthy clients) mean adherence to best practices and programming offered.
- Data Driven Decisions – Having one central resource to help with data has been a great benefit. Our data is more robust and vetted.
- Collaborative, Safe and Inclusive Culture – While this has always been a strong point for IDOC3, we will continue to grow and improve.

It is bittersweet as I write this message. I will be retiring on October 10, 2024, after working in IDOC3 for thirty-six years. There has been such growth and so many positive changes. All due to the fantastic staff who currently work here and those who have previously worked here. They have very strong values which have had a positive impact on those we work with and the communities we serve. Values of a strong work ethic, empathy, resilience, safety, volunteerism, community cohesiveness, and an appreciation for the strengths of each other. Everyone has skills woven into the strong fabric of our Department. It has been a profound honor and privilege to work here.

Respectfully,



Maureen Hansen
District Director

MISSION STATEMENT

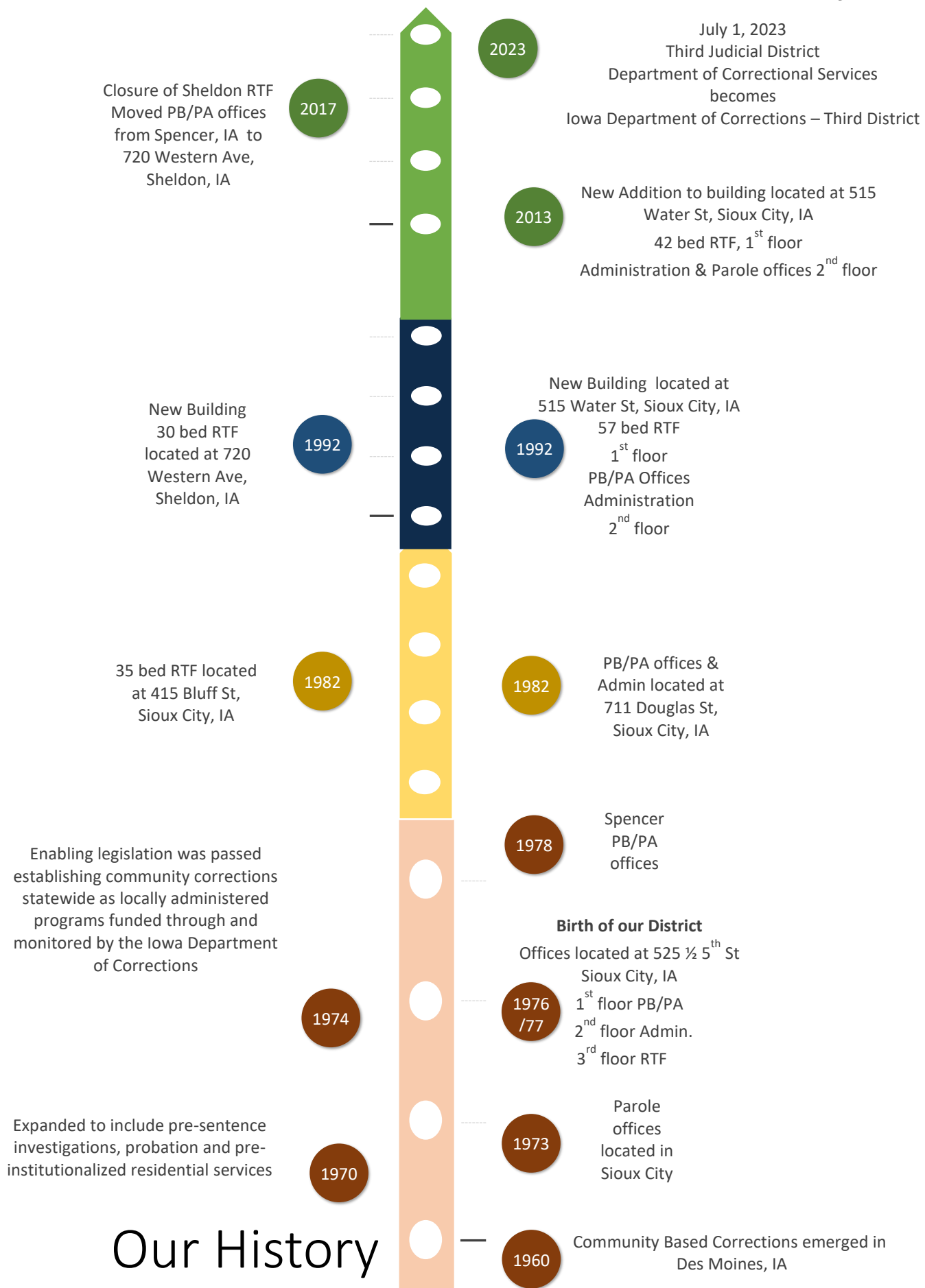
Creating Opportunities
for
Safer Communities

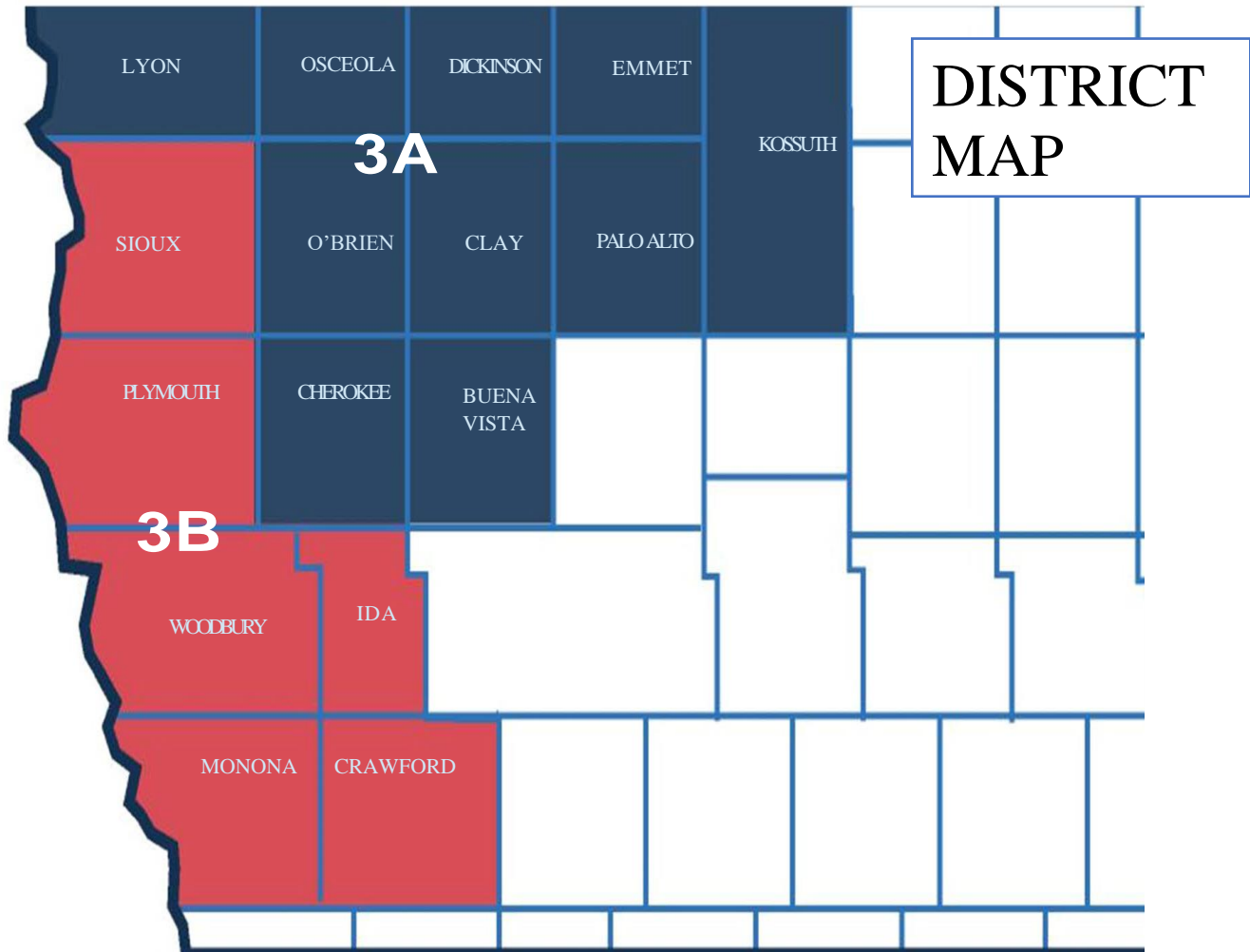
Values & Beliefs

- People can change
- Every person should be treated with dignity and respect
- Our efforts help make people safer
- We must work as a team if we are to succeed

The Third District is one of eight judicial districts in the state of Iowa providing community based correctional services for sixteen counties in Northwest Iowa.

Our Future





ADMINISTRATION

515 Water Street
Sioux City, IA 51103
(712) 252-0590

**Maureen Hansen,
Director**

FIELD SERVICES

515 Water Street
Sioux City, IA 51103
(712) 252-0590

**Supervisors:
Mark Covey, Todd Hruska,
Adam Timmins
(counties in 3B)**

720 Western Ave.
Sheldon, IA 51201
(712) 324-5384

**Kim Waagmeester,
Supervisor
(counties in 3A)**

RESIDENTIAL SERVICES

515 Water Street
Sioux City, IA 51103
(712) 252-4226

**Nick O'Brien,
RTF North Residential Manager**

515 Water Street
Sioux City, IA 51103
(712) 224-5515

**Emmanuel Scarmon,
RTF South Residential Manager**

Location & Contacts

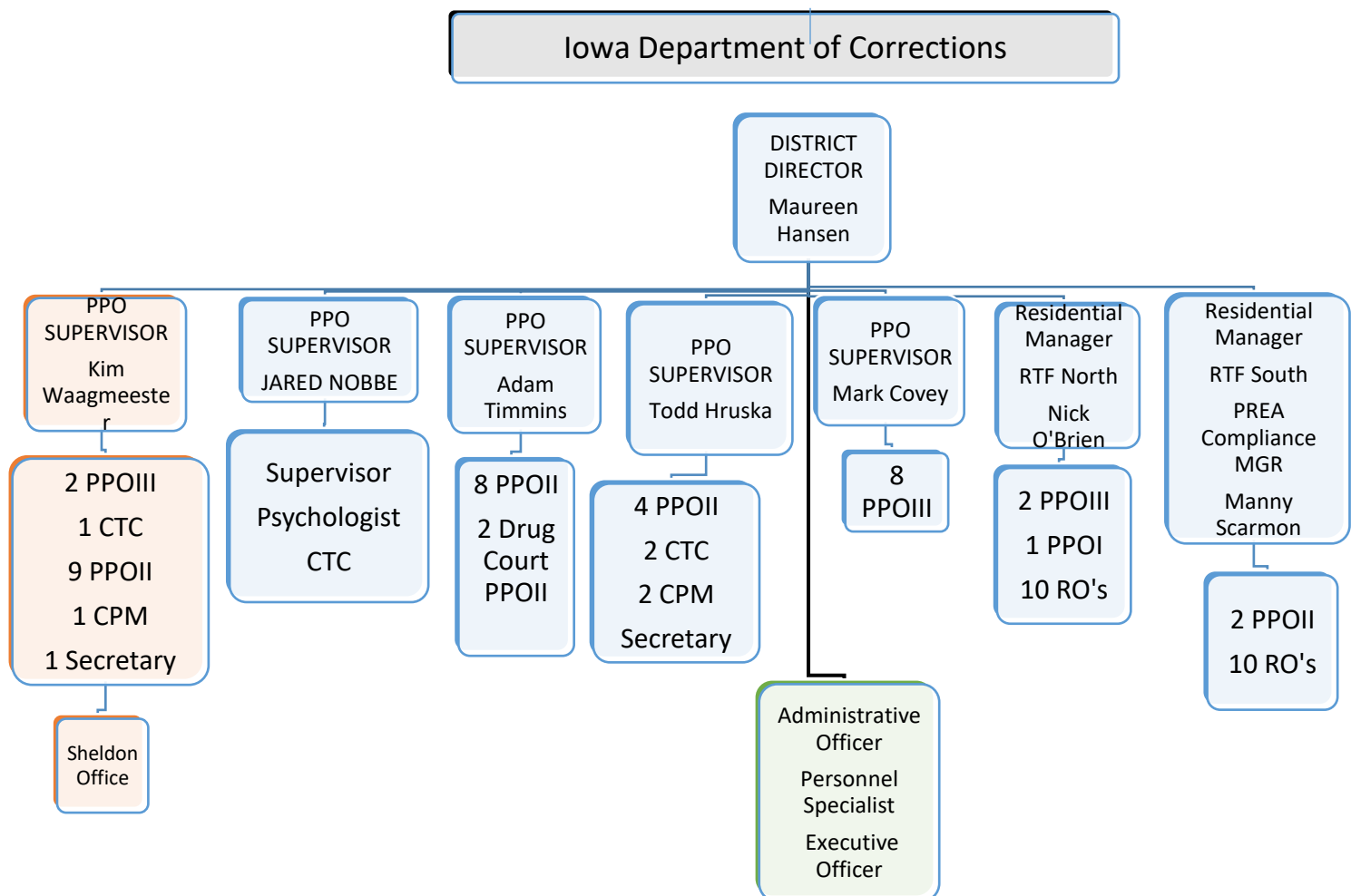
STAFF DIRECTORY

<https://doc.iowa.gov/find-facility/third-district>



TABLE OF ORGANIZATION

IOWA DEPARTMENT OF CORRECTIONS THIRD DISTRICT



Work Unit Reports

North Residential Treatment Facility (RTF): Nick O'Brien (Res. Mgr.), Jessie Christopherson & Kenzie Martin (PPOIIIs), Trevor Risdal (PPOI), Isaac Gallardo, Ethan Heermann, Riley Jelken, Kathryn Jones, Mark Millard, Alyssa Pank, Mark Pope, Juaquin Salazar, Dakotah Sanders (ROs).

The Sioux City North Residential Treatment Facility is a 57 bed all male facility. The population housed at the facility includes the District's sex offender population as well as state work release and parolees with a residential placement condition. The North RTF is staffed by one manager, two Probation/Parole Officer III's, one Probation/Parole Officer 1 and 10 Residential Officers. Staff work as a team to assist resident's with successful re-entry through providing support and accountability. There is value placed in treating residents with dignity and respect while balancing case planning and program objectives that promote public safety through addressing areas of risk.

In FY 24 the facility completed a total of 148 resident admits and discharged a total of 147 residents. Of the 147 residents discharged, there were 22 escapes (15%) and 23 revocations/facility terminations (15.5%) for an overall successful completion rate of 69.5%. Some programming highlights from this fiscal year include integrating a weekly opportunity for residents to participate in mindfulness and yoga, providing an opportunity for onsite career/education counseling, continuing referrals for ACT based programming, offering SOTP and collaborating with community partners and agencies to reduce barriers (bike program, donated coats, community service partnerships etc...).

South Residential Treatment Facility (RTF): Manny Scarmon (Res. Mgr.), Samantha Grause & Michaela Chadwick (PPOIIs), Jeff Badtram, Troy Baer, Zach Ciurej, Jordan Drew, John Funkhouser, Cassidy Gilliland, Kaley Hein, Jana Nash, Mike Schultz, and Emma Sonier (ROs).

Sioux City South Residential Facility houses 42 residents. The population consists of 26 OWI Continuum and probation males, and 16 State Work Release, Parole, OWI Continuum, Sex Offender, and probation females. Our staff consists of 1 manager, 2 Residential PPO II, and 10 Residential Officers. Our staff takes pride in working with this population to safely re-enter the community after jail or prison terms, and to work on issues that have driven their negative behaviors. Residents are pushed to focus on themselves and what they need to do to become the best they can be. When they are successful, the resident and the surrounding community benefit greatly.

In Fiscal year 2024, RTF South completed a total of 139 admits and 138 discharges. 32 (23%) of the discharges were escapes or terminations. 106 of the discharges were successful (77%). Residents participated in numerous activities in and outside of the facility over the past year. Residents were able to participate in regular Native American cultural meetings and activities, mindfulness and yoga, in house career and educational counseling, as well as continuing to attend programming provided by the District. They were also able to participate in activities run by staff, including cookouts and holiday themed events.

Two members of our staff were recognized for their great work in Des Moines this year. Mike Schultz received a Live Saver Award. Jana Nash was recognized as the 3rd District's Employee of the Year.

Sheldon Probation/Parole Office: Amanda Ahrenstorff (PPOII), Jamey Beltman (PPOIII), Kelsey Callens (PPOII), Lou Ann Crook (Secretary), Glen Kruger (PPOII), Dan Pullen (PPOIII), Tyler Reck (PPOII), Lesley Rodriguez (Community Program Monitor), Madison Rowe (PPOII), Cameron Scott (PPOII), Lexie Schwerin (PPOII), Kody Vande Kamp (PPOII), Kim Waagmeester (Supervisor), Zack Wolf (Community Treatment Coordinator), and Todd Vogel (PPOII).

Sheldon office (3A) has 14 diverse and skilled staff who share a vision of supporting our clients by helping them reintegrate back into their communities and with their families while keeping the public safe. Third District staff will be visiting the area prisons and meeting with clients that are close to being released to our communities. We have found that this helps future clients get their questions answered and helps to alleviate stress and anxiety.

3A offers ACT-Intentional Living, ACT-Anger, and IDAP classes along with SOTP Primary/Aftercare groups that are facilitated by our Community Treatment Coordinator, Probation/Parole Officer III, and Probation/Parole Officer II. We also have a Community Program Monitor that supervises Level 1 clients for our district.

Drug Court Panels for Clay and Dickinson Counties started meeting with clients in April of 2023 and currently has 20 participants. Our first client will be graduating from Drug Court on October 1, 2024 after 14 months of sobriety.

Sioux City Parole Unit: Mark Covey followed by CJ Nolen (Supervisors), Nate Balder, Jennica Corporon, Kaia Downing, Tyler Griffin, Brandee Ostrem, Jim Thompson, Whitney Van Wyk (PPOIIIs).

The Intensive Supervision Unit in Sioux City is comprised of eight PPO III staff members. Our unit underwent some significant change over the course of the past year. This includes new staff members as well as the population we supervise. Our unit took over the majority of the high-risk probation cases from Woodbury, Sioux, Plymouth, Monona, Crawford, and Ida County. This is in addition to the parole cases coming from prison that were already under our supervision.

Many of our staff members are specialized in their respective areas. This includes the supervision of sex offenders, security threat group members, those with severe drug addiction, and those with severe mental health issues. Our staff members are highly involved in the supervision of their clients as they provide direct in person supervision including home visits, group facilitation, and employment checks. Additionally, our staff monitor our high-risk clients from afar with GPS monitoring, cell phone monitoring programming, and remote substance abuse accountability measures such as SCRAM remote breath testing and drug patches. We continue our efforts to utilize as many resources as possible for our highest risk clientele to provide them with every opportunity for success while ensuring community safety at the same time.

I can confidently say our staff members go beyond their standard job expectations. This includes the facilitation of sex offender treatment groups, assisting clients in mental health crisis, building relationships with local law enforcement, coordinating staff support teams, coordinating safety meetings, collaborating with local treatment agencies, coordinating wellness related events for staff,

and the countless hours of training involved. Everything is done with a team approach and I am fortunate to be able to work side by side with these individuals on a daily basis.

Sioux City Probation Unit: Adam Timmins (Supervisor), Mindy Bottom, Cynder Flores, Joshua Knaack, Ana Neri-Gonzalez, Jason Nelson, Tiffany Stallbaum, Anthony Thomas, Lindsay Van Holland, Lucero Vasquez, Nate Wallinga, Philip Welte, (PPOIIs).

This unit consists of ten staff with a great variety of expertise and experience. Varied work assignments include: Drug Court (Plymouth and Woodbury Counties) and Veteran Court (Woodbury County) supervision, PreSentence Investigation report writing, PreTrial Release supervision, Electronic Monitoring, and general caseload supervision (four Probation Parole Officers covering Woodbury County and one covering Sioux County).

We have staff that are involved with statewide ATG dealing with Gangs, staff that are part of projects with the Sioux City Police Department, members of our Department Safety Committee and facilitate classes.

This unit has done a great job overcoming adversity dealing with the many changes to our Department over the last year. They put the clients first and search for ways for them to successfully complete supervision. Constant observations of targeted conversations being carried out with their clients assisting them through difficult situations.

Staff do a great job of working as a team to accomplish their goals. They are very active in getting out in the community conducting home visits. Community safety is a top priority. They also take time to Volunteer in the community. They create a positive work environment. They have built friendships and are always assisting each other with various tasks. Overall, they have created a positive work environment that allows them to get the job done and have some fun along the way.

Sioux City Probation Unit: Todd Hruska (Supervisor), Stacy Collins, Kevin De La O, Shelly Hankins Walker, Keith Iverson (PPOIIs), Sara Anderson & Kashe Utesch (Community Treatment Coordinators), Mia Freese, Abby Fritsch, Alejandra Gonzalez Marquez, John Weeks (Community Program Monitors). Jennifer Florke (Secretary).

I currently supervise one secretary, four community program monitors (2 of which are new to our hallway this fiscal year), 4 probation officers, and two community treatment coordinators. This last year, we have seen the expansion for our Department to take on the IDAP program for our District. Therefore, we have one CTC and three CPM's dedicated to bringing this program to our Department to facilitate classes and monitor compliance for the Court in 3A and 3B. This has been a big undertaking and I can't thank these staff enough for making it such a success thus far; Sara Anderson, Alejandra Gonzalez-Marquez, John Weeks, Abby Sullivan, and Kashe Utesch. This team is dedicated to the program and each other to continue to build on their skills and lean on each other for support. In addition to these classes, these staff work with Kashe to help facilitate ACT-IL and ACT Anger for our Department. I feel our facilitators for these classes are second to none and hold themselves to a high standard.

Our probation officers in our hallway continue to provide excellence in community supervision for our clients, and are often experts in the field to lend their knowledge and skills to their coworkers to continue growth for our younger staff. I am very proud of all the work they do for our Department and the clients we serve; Keith Iverson, Stacy Collins, Shelly Hankins-Walker, and Kevin De La O. We have also had to transition our Low Risk Probation caseload to a Minimum Risk caseload. During FY24, our CPM Mia Freese was preparing to complete this transition for our clients that would begin to take place for the next fiscal year. This will be a large task and monumental shift for our Department in how low level charges are supervised for our District, and Mia has been doing an excellent job with this thus far, and willing to take on new challenges for our Department in the future.

Lastly, I supervise Jen Florke, who is part of our clerical team. She runs the front desk (most of the time) and is usually the first person to greet the clients at the window and willing to direct them to whoever they need to talk to, as well as answer the phones and do her other assigned duties. The calmness and genuine care she exudes for our clients is a gift for those who are often scared, intimidated, ashamed, mad, depressed, or a combination of any other feelings they may be experiencing. Jen's positivity is a crucial first impression that we are lucky to have represent our Department.

I couldn't be luckier to have this group of people to work with day in and day out in my time here at the Third District. I am thankful for the compassion and hope they come to work with every day, knowing that they have the possibility to make a difference in people's lives and be a witness to their success.

(S/Todd Hruska, PPO Supervisor)

Sioux City Special Programs Unit: Jared Nobbe (Supervisor), Jolene Dixon (Psychologist), Daniel Foote (Community Treatment Coordinator), Stephanie Beelner (Supervisor).

In October 2020, our Department transitioned our Sex Offender Treatment Program in-house due to the closing of a local treatment agency and the increase in the number of sex offender clients in our District. With this came the need for additional staff members and increased workload duties for current staff. Every one of them have stepped up and taken on the additional workload. Currently, we have one staff psychologist, two community treatment coordinators and nine PPOIII's facilitating primary and aftercare treatment sessions between our Sioux City and Sheldon offices. Of these staff members, nine of them along with two supervisory staff members have received their Sex Offender Treatment Professional Certification through the Iowa Board for the Treatment of Sexual Abusers. There are currently three other staff members working towards their certification. We offer many group sessions to accommodate our clients' needs, including Spanish Speaking, Female and Special Needs groups. One of the benefits of having our Sex Offender Treatment Program in-house is having the consistency across the board and allows for better communication between facilitators and supervising officers. It is a team effort and we work together to offer the best services for our clients.

(S/Jared Nobbe, PPO Supervisor)

Sioux City Secretary Unit: Stephanie Beelner (Supervisor), Danielle Grause, Diana Hernandez, Brianna Scherle (Secretaries).

I supervise three secretaries in the office. The secretaries provide administrative support and clerical assistance to Probation and Parole Officers and other staff. They also provide customer service to clients and visitors. They are always willing to help each other out and take pride in completing their work in an accurate, timely manner. They are an integral part of our department operations.
(S/Stephanie Beelner, Supervisor)

Department Administration: Karen Borg (Executive Officer), Ryan Daniels (Systems Administrator on site, employed by DOM-DOIT), Jody Hagaman (Personnel Specialist), Maureen Hansen (Director), Laura Sullivan (Fiscal Administrator).

IDOC Systems Administrators across the state were transferred to the supervision of Department of Management/Department of IT. Ryan Daniels continues to support IT needs in the Third District as well as assisting with statewide IDOC IT initiatives. At the end of the fiscal year, PPO Supervisor Mark Covey was promoted to Assistant Director. This is the first time we have had this position in our district (and we were the only district that did not have said position). AD Mark Covey will supervise the PPO Supervisors, assist the District Director and have a role in specific IDOC initiatives. The realignment has had a major impact in a change of both personnel and fiscal processes. A definite learning curve with tight time constraints for Jody Hagaman and Laura Sullivan. EO Karen Borg has held a critical role in statewide policy development this past year, along with being involved with data governance and the many local duties to keep us on track. We are so grateful for their skills and knowledge in these areas as it has been a heavy lift to meet the pace of this change.



Specialized Training



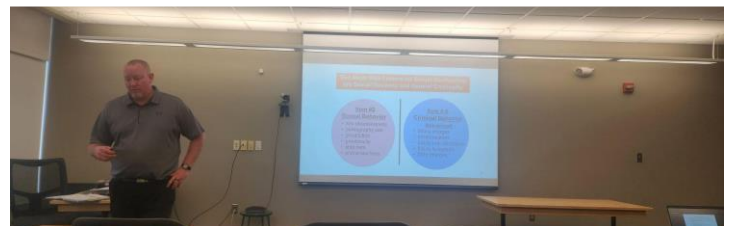
On November 16th and 17th, 2023, 7 DOC staff attended a LivingWorks training called ASIST (Applied Suicide Intervention Skills Training). Objectives of this training were to teach caretakers/providers how to prevent suicide by recognizing signs, providing skilled intervention, and developing a safety plan to keep someone alive.

Several 3rd DOC staff attended the 27th Annual MnATSA Conference in Minnesota. Pictured to the left, you'll find Patty Wetterling, author of "Dear Jacob", next to Whitney VanWyk, Tyler Griffin, Brandee Ostrem and Dan Pullen. Also in attendance but not pictured were Nate Balder, Jolene Dixon and McKenzie Martin. It's great see staff attending these training opportunities.



Pictured above is Todd Hruska and Mark Covey (Modeling PPE) who trained Sioux City staff on Bloodborne Pathogens in May.

On May 16th, Parole Officer, Jamey Beltman presented SOTIPS training for staff.

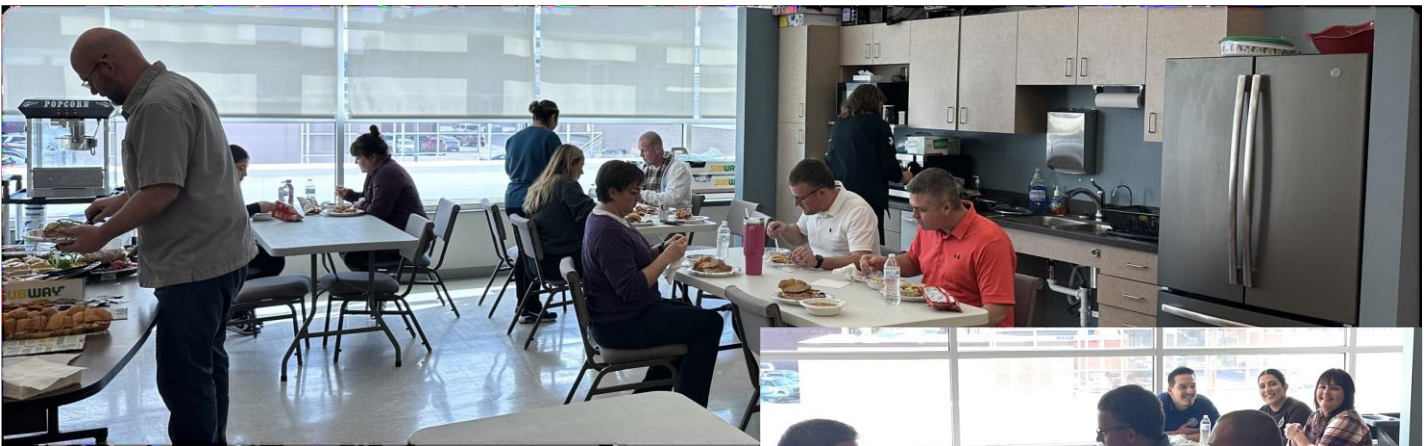


WELLNESS COMMITTEE

The Third District Wellness Committee is composed of 11 staff that work to improve overall staff wellness. This committee focuses on the wellbeing of staff through physical and mental wellness, fellowship, and the wellness of our community through volunteer and give back events.

To support physical and mental wellness, we made a few updates to our "Wellness Room", including the creation of a dedicated nursing space and a "little sharing library".

Events sponsored by the wellness committee included: an annual fall BBQ, an annual spring BBQ, our annual Soup and Sub luncheon, a few breakfast socials, volunteering at the food bank and assisted in planning for PPPS week events.



"Food is not just fuel. Food is about family, food is about community, food is about identity. And we nourish all those things when we eat well."

Michael Pollan

The Safety Committee meets every three months to discuss and collaborate on safety issues and concerns. The committee currently includes eighteen staff members, representing all divisions within the Department.

Personal Safety Trainers are: Alejandra Gonzalez-Marquez, Nate Balder, & Adam Timmins



The Safety Committee meets every three months to discuss and collaborate on safety issues and concerns. The committee currently includes seventeen staff members, representing all divisions within the Department. This allows for the consideration of a wide range of perspectives and experiences in safety-related discussions and decisions.

Safety issues that we address range from safety of staff and clients within the building to safety while working in the community. These meetings improve communication within the Department and offers an opportunity for staff to bring safety concerns or new ideas to the committee.

This past year, we have continued to provide the Annual Personal Safety Training, which consists of both classroom and hands on training. Two additional staff recently attended the Training for Trainers at Camp Dodge in Johnston, IA. This is to accommodate for the increase in number of staff now required to complete the annual training.

The monthly defensive tactics training with Sgt. Jansen (WCSO) at Prairie Hills has also continued. In the past fiscal year, DOC staff have completed a total of 94 hours of defensive tactics training with Sgt. Jansen at the Training Facility.

Over the past year, we have worked with local law enforcement agencies when needing assistance with high-risk home visits and arrests. We have also collaborated with SIU, Marshalls, DCI, and Federal Probation/Parole with monthly meetings and quarterly warrant sweeps. The purchase of a new department vehicle in January provided the opportunity for an installation of a cage, which allows for safer transports of clients.

Some of the ongoing tasks for our committee include:

- Coordinating office safety plans, which encompass the outer counties and undergo annual review.
- This committee did all the initial research and collected information to facilitate the purchase of bulletproof vests. We now monitor the expiration dates of vests and ensure timely replacements, in addition to ordering vests for new hires.
- Coordinating Pepper Spray Training as necessary and monitoring the expiration dates of pepper spray to facilitate replacements as needed.
- Assisting in the preparation for annual safety walk-throughs.

Spotlights

Implementation of: Iowa Domestic Abuse Program



February 6th through 8th, Sara Anderson and Kashe Utesch attended an IDAP Lean event in Des Moines. The purpose of this event was to collectively, throughout IDOC, standardize IDAP programming. The goal was also to make programming more accessible and equitable.

In June 2024, the 3rd District began the transition from IDAP being provided by outside agencies to only being facilitated internally by DOC Staff. The goal of this transition was to ensure the delivery of quality, evidence-based programming while reducing barriers to program completion with reduced program fees, changes in payment collections, and by offering virtual programming.

This launch of this internal program took off much faster than anticipated. As groups filled before the first month of the program, more groups were continuously added to match the needs of our clients. In an effort to reduce domestic violence victimization in our community beyond those Court Ordered to complete IDAP in Iowa, the IDAP has also been offered to participants who would like to participate in the program voluntarily or those who have been ordered to complete DV programming in the surrounding states, Federal probation, and by HHS.

Implementation of: Third District Leadership Academy

In January 2024, we held our inaugural Leadership Academy with six staff members participating from all different divisions throughout the Department. The goal of the Leadership Academy is professional and departmental growth. The Leadership Academy consisted of eight classroom sessions ranging in the following topics: Personality Assessment, Communication, Leadership Skills, Lead vs Manage, Feedback, Coaching, Dealing with Conflict, Motivation and Rewards. The participants also completed a final project and presented it to our Advisory Board, Staff Members, Leadership Staff and the IDOC Deputy Director. They put a lot of time and effort preparing their projects and it showed in their presentations as they did a remarkable job. The projects are something they want to see implemented within our Department. The project topics were: a Four-Day Work Week, Radios, RTF Vision Board, Female RTF, Continued Accountability Circles and Senior Correctional Officers. The participants devoted a lot of time participating in the Leadership Academy and we appreciate all of their hard work.



Back row left to right: Jared Nobbe (facilitator, PPO Supervisor), Tyler Griffen (PPOIII), Phil Welte (PPOII)

Front row left to right: Kashe Utesch (CTC), Whitney Van Wyk (PPOIII), Jolene Dixon (Psychologist), Jana Nash (RO), Maureen Hansen (District Director, facilitator).

THE IMPORTANCE OF SUPPORT



Staff Support Team

Left to Right: Jennica Corporon, Brandee Ostrem, John Funkhouser, Kaia Downing, Manny Scarmon

The Staff Support Team (SST) was created in February 2021. Six staff members were trained during the first year by the IA Department of Corrections and/or the Peer Support Foundation to assist peers with personal and professional concerns, and to assist the Department in times of critical incidents. Policies were developed and implemented, to meet the following objectives:

- To provide support to employees involved in any type of personal and/or professional concern or crisis;
- To listen to staff, support them, and refer them to appropriate resources, if necessary;
- To promote confidentiality, trust, and allow appropriate anonymity for employees receiving support;
- To provide information and referrals to an employee involved in a traumatic event;
- To assist employees as requested by the employee, peer, family member, or member of the leadership team;
- To receive feedback from staff regarding the effectiveness of the program.

SST currently has five team members who voluntarily serve the Department; one member has LMSW licensure. Team members have met with numerous employees individually, and feel that the program has been beneficial for both the employees and peers involved.

May is Mental Health Awareness Month. To the left you'll see Brandee Ostrem and Kaia Downing, members of the Staff Support Team, handing out stress balls to everyone. Thank you so much!



2023/24 WE SUPPORT OUR COMMUNITIES!

FOOD BANK



OF SIOUXLAND INC.



For National Crime Victims' Rights Week we raised a total of \$310 for CAASA. Staff paid \$10 to be able to wear jeans for a week.



The Third District hosts and participates in the Domestic Violence Workgroup. Members are (L to R): Abby Fritsch, John Weeks, Kashe Utesch, Sara Anderson, Ale Gonzalez- Marquez, Kevin De La O, Todd Hruska (Supervisor). Every year, to highlight National Crime Victim Rights Week, the Domestic Violence Workgroup holds a press conference. This year the press conference was held on April 25th at the Woodbury County Courthouse.



Staff wore purple to honor victims and survivors of Domestic Abuse. Money was raised for Safe Place in Sioux City and CAASA in Spencer.



On October 14th RO Mike Schultz organized a Domestic Violence Awareness activity in RTF South, where clients made purple ribbons out of Rice Krispie treats.



On October 6th, DCS staff participated in “Lighting the Path To Hope” candle vigil held by SafePlace.



A YEAR OF POSITIVELY IMPACTING OUR COMMUNITIES



September 14, 2023

Zack Wolf & Madie Rowe spoke to the Dordt Criminal Justice class on September 14th. There were 25 upperclassmen present.



Sheldon donated \$50.00 of their wellness fund money to Kossuth Co. Shop with a Cop. Marc Bacha, Assistant Chief of Police and Marissa Miller, Community Liaison.



On September 21, 2023, IDOC3 received an email that the SCPD was looking for a vehicle that had been in the vicinity of a homicide. Later that afternoon, PO Kody VandeKamp was at the Casey's in Sheldon when he spotted the vehicle and called it into the O'Brien County Sheriff's Office. PO Vandekamp's quick thinking helped the SCPD locate and arrest the shooter. PPO Vande Kamp received the Chief's Appreciation Award for his service to our community

December 1, 2023

Sara Anderson and Kashe Utesch are guest lecturers at Northwestern College, Corrections class, where PPO Whitney Van Wyk is an adjunct professor.



January 9, 2024
Zack Wolf spoke with Newell-Fonda High School student during their Career Exploration Month.



February 6, 2024
Several staff and their family members volunteered at the Foodbank of Siouxland to assemble backpacks full of food to help feed children through the weekends

February 7, 2024
Brandee Ostrem and Manny Scarmon attended a job fair at the University of South Dakota to speak with prospective hires.



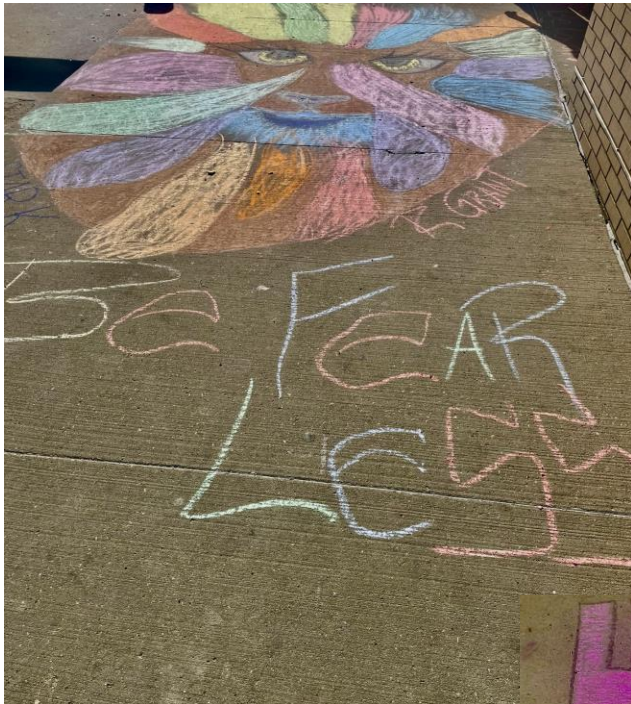
Brandee Ostrem participated in a panel at Western Iowa Community College on April 6 to talk about mental health and criminal justice-involved individuals. The panel focused on "Balancing the Scales: Exploring Mental Health Challenges Within the Legal System."

On April 9th, Zack Wolf and Lexie Schwerin had a table at Iowa Lakes Community Colleges Career Day in Emmetsburg. They spoke with young adults interested in the Criminal Justice field.



NATIONAL CRIME VICTIMS' RIGHTS WEEK

RTF South Staff and Clients decorated the DOC building & sidewalks to raise awareness for National Crime Victims' Rights Week– Below is some of their art



**OPTIONS, SERVICES
& HOPE for
CRIME SURVIVORS**

**How Would
YOU
Help?**

**NCVRW
April 21 – 27, 2024**



Missing Those Who Retired

Patty Hanson

Secretary in the
Sioux City office
1997 - 2024



Monte Colfack

Started as a
Residential Officer
in Sheldon in 1994
and retired as a
PPOIII in Sioux
City in 2024.



CELEBRATING PROMOTIONS

- 10-13-23 MCKENZIE MARTIN – PPOII TO PPOIII
- 2-16-24 NATE BALDER – PPOII TO PPOIII
- 3-1-24 ALEXANDRIA SCHWERIN – RESIDENTIAL OFFICER (RO) TO PPOII
- 3-15-24 ABBY FRITSCH – RO TO COMMUNITY PROGRAM MONITOR
- 3-15-24 JOHN WEEKS – RO TO COMMUNITY PROGRAM MONITOR
- 6-24-21 MARK COVEY – PPO SUPERVISOR TO ASSISTANT DIRECTOR

New Employee Orientation

New Employee Orientation: Sixteen employees and two community trainers provided training for eight new staff (six from the Third District and four from the Forth District). Training topics included: personal safety, CPR, Crucial Conversations, Core Correctional Practices, Implicit Bias, Bloodborne Pathogens and NARCAN, Trauma Informed Responses, Program overviews, ICON, and History of IDOC.



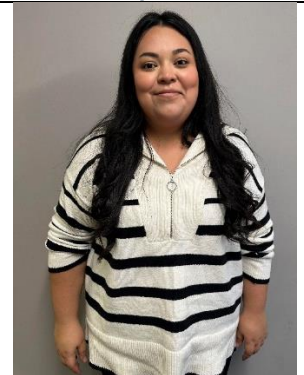
NEW HIRES



Kathryn Jones, RO - 10/10/23



Mark Millard, RO 11/06/23



Diana Hernandez, Secretary – 1/3/24



Zach Ciurej, RO – 3/1/24



Dakotah Sanders, RO – 3/18/24



Kaley Hein, RO – 3/18/24



Brianna Scherle, Secretary – 4/22/24



Karina Pereda, RO – 4/29/24

Welcome to the Team!

SPOTLIGHT ON RTF HAPPENINGS



3rd District Statewide Representatives and Committee Members

Thank you to 3rd District staff who've volunteered to be representatives or apart of statewide committee teams. Your willingness to help does not go unnoticed. Kudos to each of you!

<p>Statewide IDAP Lean Group Sara Anderson Kashe Utesch</p>	<p>Change Champions Jennica Corporon Sara Anderson</p>
<p>Sex Offender Consistency Jolene Dixon Jared Nobbe Jamey Beltman</p>	<p>Staff Support Team (SST) Kaia Downing John Funkhouser Jennica Corporon Manny Scarmon Brandee Ostrem</p>
<p>Re-Entry Dan Foote Sara Anderson Zack Wolf Kashe Utesch</p>	<p>ICON Master Trainers Karen Borg Stephanie Beelner Kim Waagmeester</p>
<p>Data Governance Karen Borg Maureen Hansen</p>	<p>Critical Incident Reports Adam Timmins</p>
<p>Statewide Wellness Keith Iverson</p>	<p>Statewide Awards Samee Grause</p>
<p>Technical Revocations Mark Covey</p>	<p>DPS/FBI Audit Group Karen Borg</p>
<p>Pre-Employment Kim Waagmeester</p>	<p>CBC Policies Karen Borg</p>

STAFF TRAINING

Many (one quarter) of our staff are also trainers of specialized topics and facilitate training for the remainder of the Department. We are grateful for their skills and volunteering to help improve our safety and effectiveness.

New Employee Orientation training for all new staff hired in the past year was completed in the fall. We taught and coached topics such as: Core Correctional Competencies, Personal Safety, Report Writing, Crucial Conversations, CPR, Community Resources, and much more.

A concerted focus for training in FY 2024 was completion of the many and varied training modules offered through our statewide Learning Management System. Staff completed a total of **2,735** training hours through LMS.

We are connected to several agencies within our District and collaborate to participate in training they host, host guest speakers for further educating of our staff, and encourage staff to attend a variety of regional trainings.

The top training topics for FY2023 were:

1. Critical Incidents "A-Tips"
2. Defensive Tactics/Personal Safety
3. Conducting Home Visits
4. CPR
5. DRAOR (Dynamic Risk Assessment of Offender Re-Entry success planning)
6. New Employee Orientation
7. ICOTS (Interstate Compact Offender Tracking System)
8. Sex Offender Treatment Program: Certification; Assessments; Registration; Saving Our Children symposium
9. Leadership Academy
10. Staff Support
11. PREA refresher training
12. Board of Parole/Parole/Probation Revocations
13. Workday



**Staff
completed a
total of**

4,216

**hours through
in-person,
virtual and
web based
training.**

ADVISORY BOARD

<p>BUENA VISTA COUNTY Kelly Snyder 712-291-1048 (c) Ksnyder@bvcountyiowa.com</p> <p>DICKINSON COUNTY Steve Clark 712-853-6473 sclark@dickinsoncountyiowa.gov</p>	<p>CHEROKEE COUNTY Bryan Petersen 712-229-0660 (c) bpetersen@co.cherokee.ia.us</p> <p>EMMET COUNTY John Pluth 712-209-3226 cjpluth09@aol.com</p>	<p>CLAY COUNTY Art Hamrick 712-260-5535 ahamrick@co.clay.ia.us</p> <p>IDA COUNTY Creston Schubert 712-229-7956 (c) Cjschubert@schallertel.net</p>	<p>CRAWFORD COUNTY Craig Dozark 712-269-2667 cdozark@crawfordcounty.ia.gov</p> <p>KOSSUTH COUNTY Joshua Waechter 712-298-4549 jwaechter@kossuthcounty.iowa.gov</p>
<p>LYON COUNTY Jerry Birkey 712-739-0472 (c) SupvDistrict4@co.lyon.ua.us</p> <p>PALO ALTO COUNTY Craig Merrill 712-852-9084 Craig.merrill302@gmail.com</p>	<p>MONONA COUNTY Tom Brouillette 712-882-3226 Mocodist2@mononacounty.org</p> <p>PLYMOUTH COUNTY Mike Van Otterloo mvanotterloo@plymouthcountyiowa.gov</p>	<p>O'BRIEN COUNTY Nancy McDowell 712-261-0167 (c) nmcdowell@obriencounty.iowa.gov</p> <p>SIoux COUNTY Craig Hoftzyer craigh@siouxcounty.org</p>	<p>OSCEOLA COUNTY Michael Schulte 712-754-3925 (h) mschulte@osceola.coia.org</p> <p>WOODBURY COUNTY Daniel A. Bittinger II 712-389-4405 dbittinger@woodburycountyiowa.gov</p>
<p>Treylla Lee – JUDICIAL REPRESENTATIVE AKATML12@aol.com</p>		<p>Dennis Wright – CITIZEN ADVISORY REP. Wrights4946@gmail.com</p>	

DIRECTOR'S REPORT TO ADVISORY BOARD

December 8, 2023

- ❖ Third District Intermediate Criminal Sanctions have been approved by Third District Chief Judge, the honorable Patrick Tott. Intermediate Criminal Sanction options include:
 - Electronic monitoring
 - Increased level of supervision
 - Placement in the RTF
 - Referral to Drug Court
 - Any sanction that lies between probation supervision and prison

- ❖ Iowa Code mandates IDOC Districts are to:
 - Provide reports regarding performance data, fiscal reports and personnel reports
 - Set mental fitness standards for Probation/Parole Officer positions
 - Provide community participation in the planning and programming of the District's community based corrections program.

- ❖ Advisory Board (new status and duties)

- ❖ Realignment Updates
 - GuideHouse – culture surveys, re-entry process
 - NeoGov – system to utilize to post positions and hire new staff
 - Procurement – system to utilize for purchases

- ❖ One Time Carry Forward Funds
 - New windows in Sheldon building
 - Additional parking is needed at our Sioux City location
 - Adding two additional Department vehicles (Sheldon and Sioux City)
 - Additional bathroom outside of group room on second floor
 - Security window and cabinets in North RTF
 - Generator for Sioux City location

April 5, 2024

- ❖ Realignment Updates – Collaborative Efforts and Uniformity
 - Assist in speeding up re-entry to help alleviate prison overcrowding
 - Quarterly meeting with wardens and district directors
 - National Institute of Justice assisting to improve culture of wellness
 - Statewide programs operating the same way- IDAP and SOTP
 - Philosophical change to PPOIII supervising high risk clients

- ❖ Iowa Domestic Abuse Program
 - Fees
 - Access to services
 - Services in IDOC3 – virtual, in person Sheldon and Sioux City
 - Monitoring

- ❖ Specialty Courts
 - Clay County – 14 of 93 clients residing in Clay County are in drug court
 - Dickinson County – 10 of 73 clients residing in Dickinson County are in drug court
 - Plymouth County – 11 of 206 clients residing in Plymouth County are in drug court with 10+ referrals in process
 - Woodbury County – 25 in drug court and 11 in Veteran’s court out of 1062 clients on supervision in Woodbury County

- ❖ Prison Rape Elimination Act (PREA) – Audit in process

- ❖ Probation/Parole/Pretrial Supervision Week
 - July 22-26
 - Fun activities planned for the week
 - Awards – statewide and local award recipients

- ❖ Table of Organization
 - Assistant Director position approved
 - Retirement of Director Hansen announced, effective 10-10-24

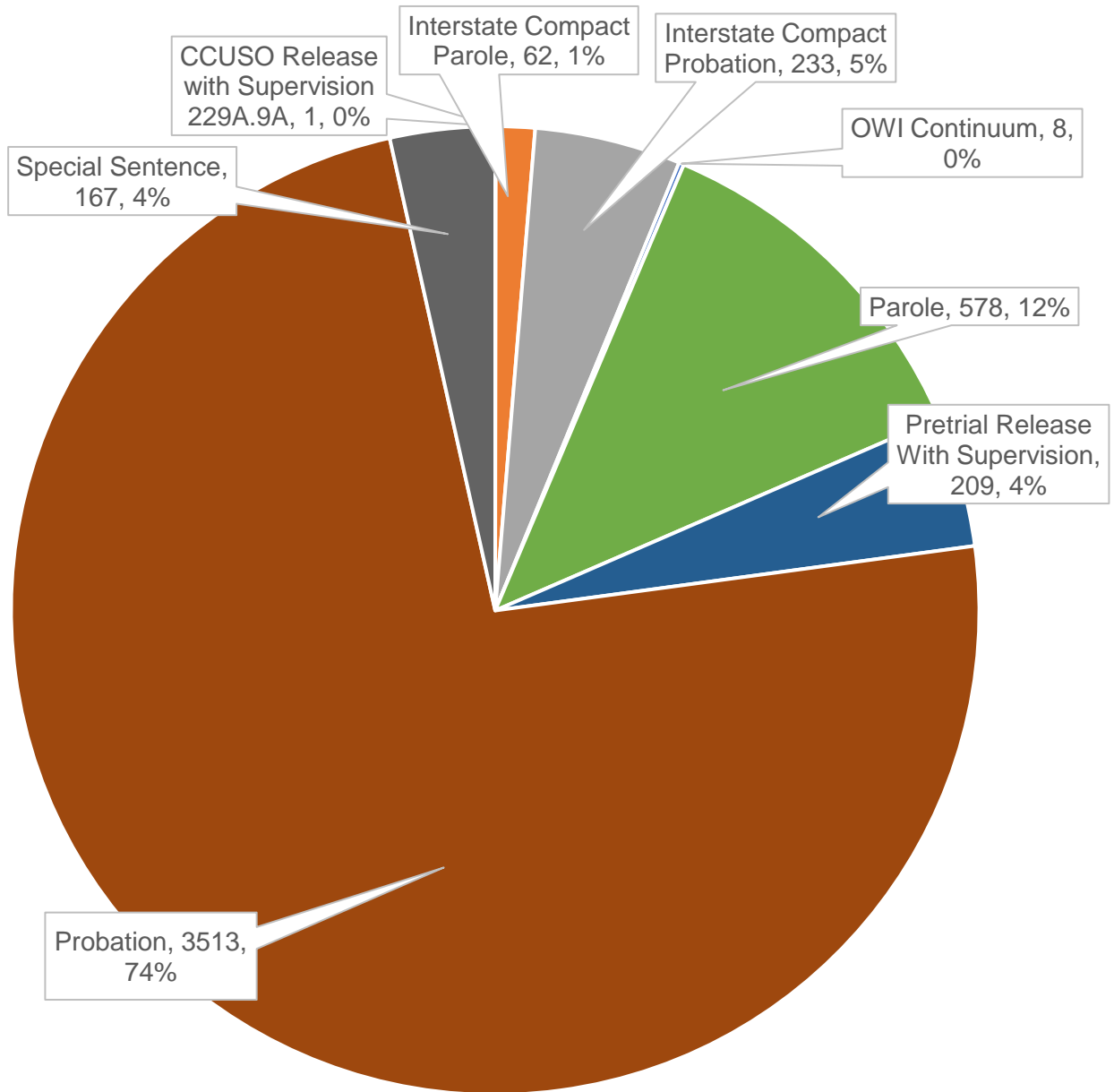
FY24 Budget

Third Judicial District Results of Operations Through June 30, 2024

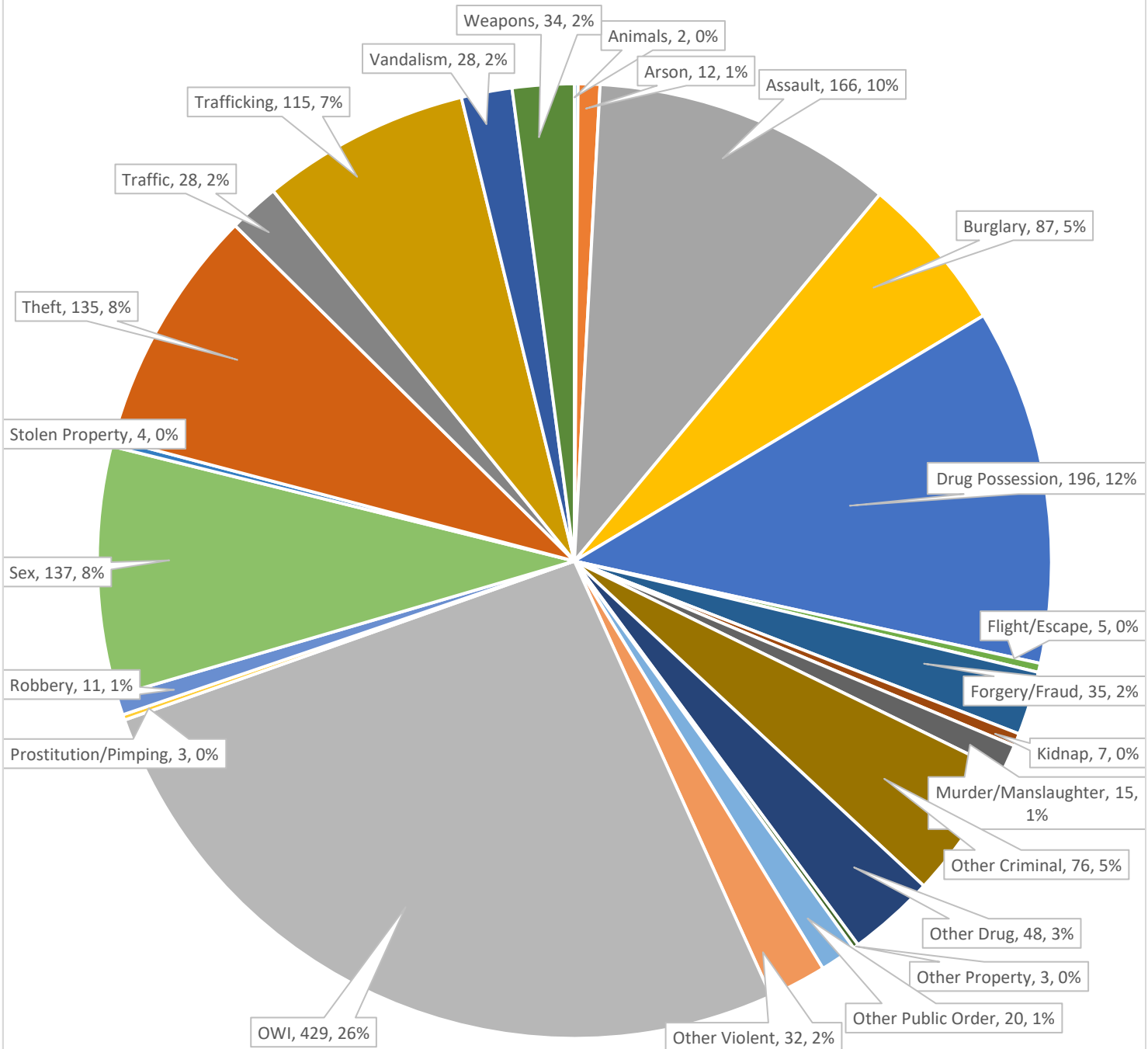
Project	Budget	Year to Date	% of Budget
1000 State Funding	8,610,790.00	8,610,790.00	100%
3000 Interest Income	20,000.00	57,380.80	287%
4000 Supervision Fees	491,000.00	460,579.03	94%
5000 Client Rent Income	580,000.00	651,214.18	112%
6000 Class/Program Fees	60,500.00	74,343.22	123%
8000 Miscellaneous Other Income	17,200.00	21,191.85	123%
	<hr/>	<hr/>	
	9,779,490.00	9,875,499.08	
0101 Personnel	8,481,922.00	8,606,351.08	101%
0202 Travel	49,500.00	41,156.40	83%
0203 Vehicle Operations	16,850.00	109,932.35	652%
0205 Out of State of Travel	10,500.00	4,780.39	46%
0301 Office Supplies	36,000.00	34,143.03	95%
0302 Building Maintenance and Supplies	15,700.00	3,863.24	25%
0304 Professional and Scientific Supplies	50,500.00	26,072.33	52%
0306 Housing Supplies	69,300.00	23,456.11	34%
0308 Other Supplies	16,150.00	3,859.76	24%
0311 Food	115,000.00	136,218.76	118%
0401 Communication	108,500.00	96,093.51	89%
0402 Rentals	12,700.00	3,049.44	24%
0403 Utilities	123,000.00	103,021.17	84%
0405 Professional and Scientific Services	40,643.00	16,482.03	41%
0406 Outside Services	86,500.00	65,432.78	76%
0409 Outside Repairs and Services	242,500.00	173,076.99	71%
0414 Other Reimbursement to Other	31,575.00	48,079.80	152%
Agencies			
0417 Workers Compensation	4,000.00	4,678.85	117%
0501 Equipment (Over \$5000)	55,000.00	41,260.00	75%
0503 Equipment (Under \$5000)	71,500.00	96,804.29	135%
0510 Information Technology	94,500.00	159,912.60	169%
0602 Other Expenses and Obligations	47,650.00	278.79	1%
000 000	<hr/>	<hr/>	
	9,779,490.00	9,798,003.70	
 Grand Total:	<hr/>	<hr/>	
	19,558,980.00		77,495.38

THIRD DISTRICT CLIENTS ON SUPERVISION

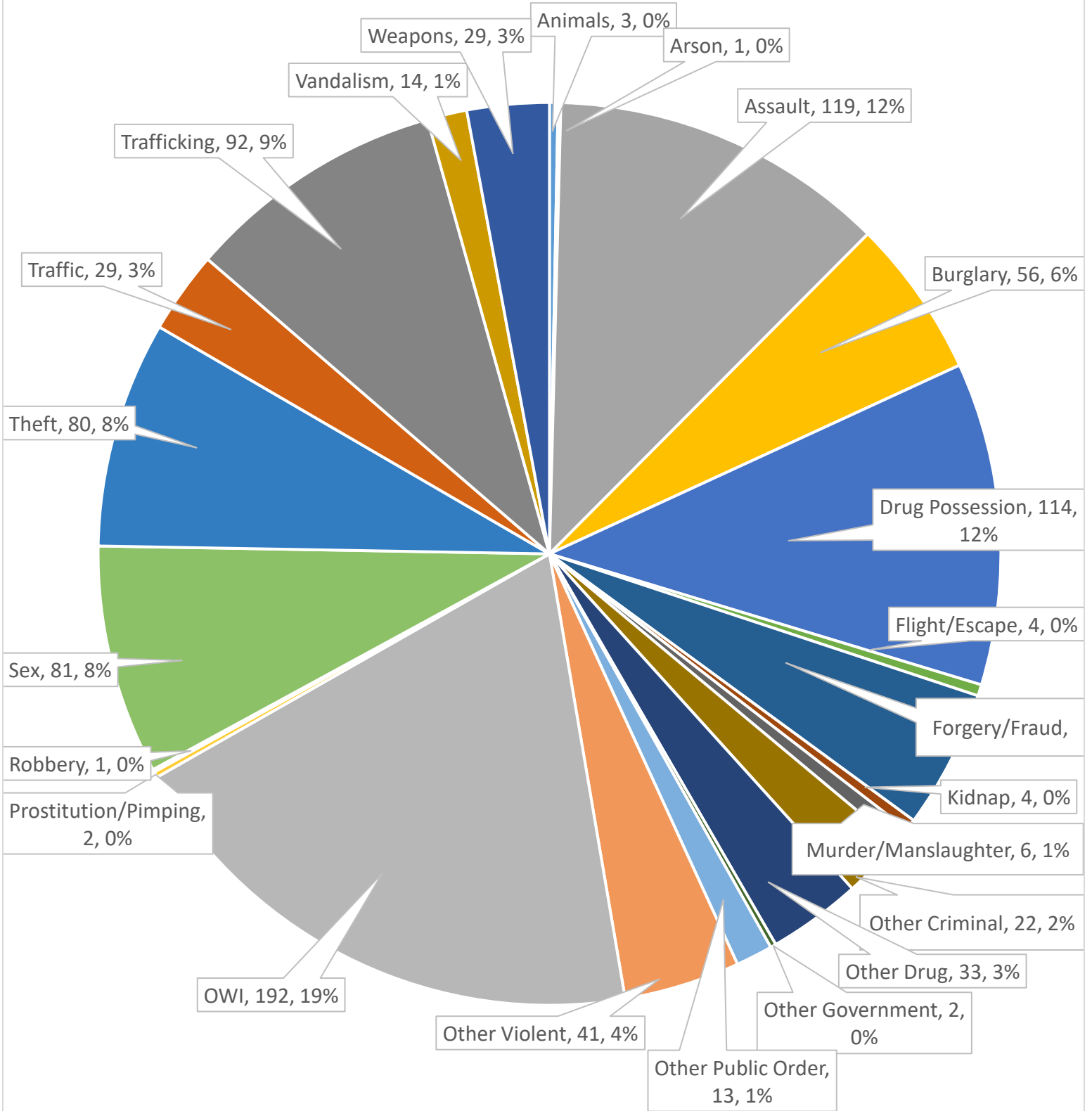
4,771 CLIENTS SERVED in FY24



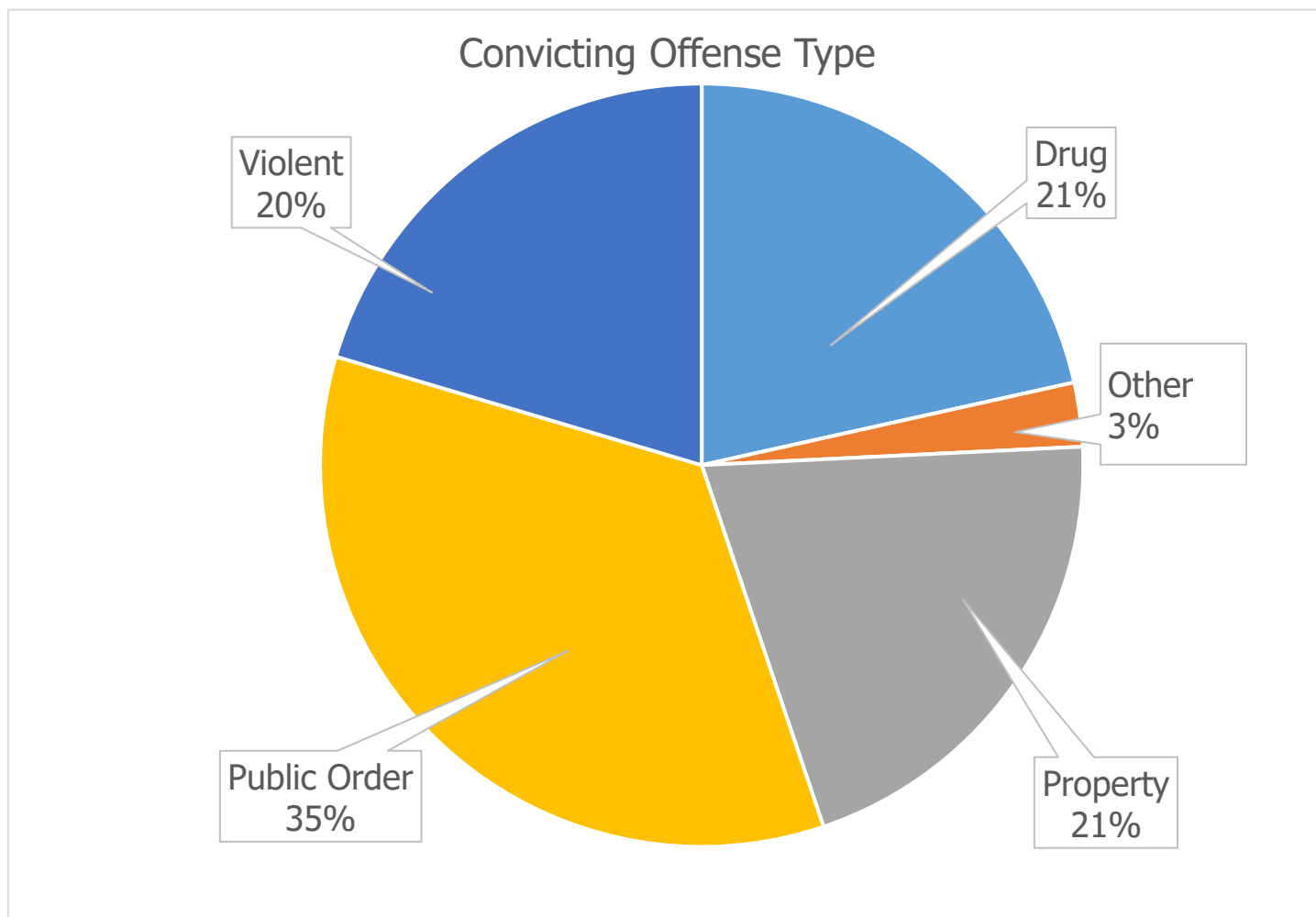
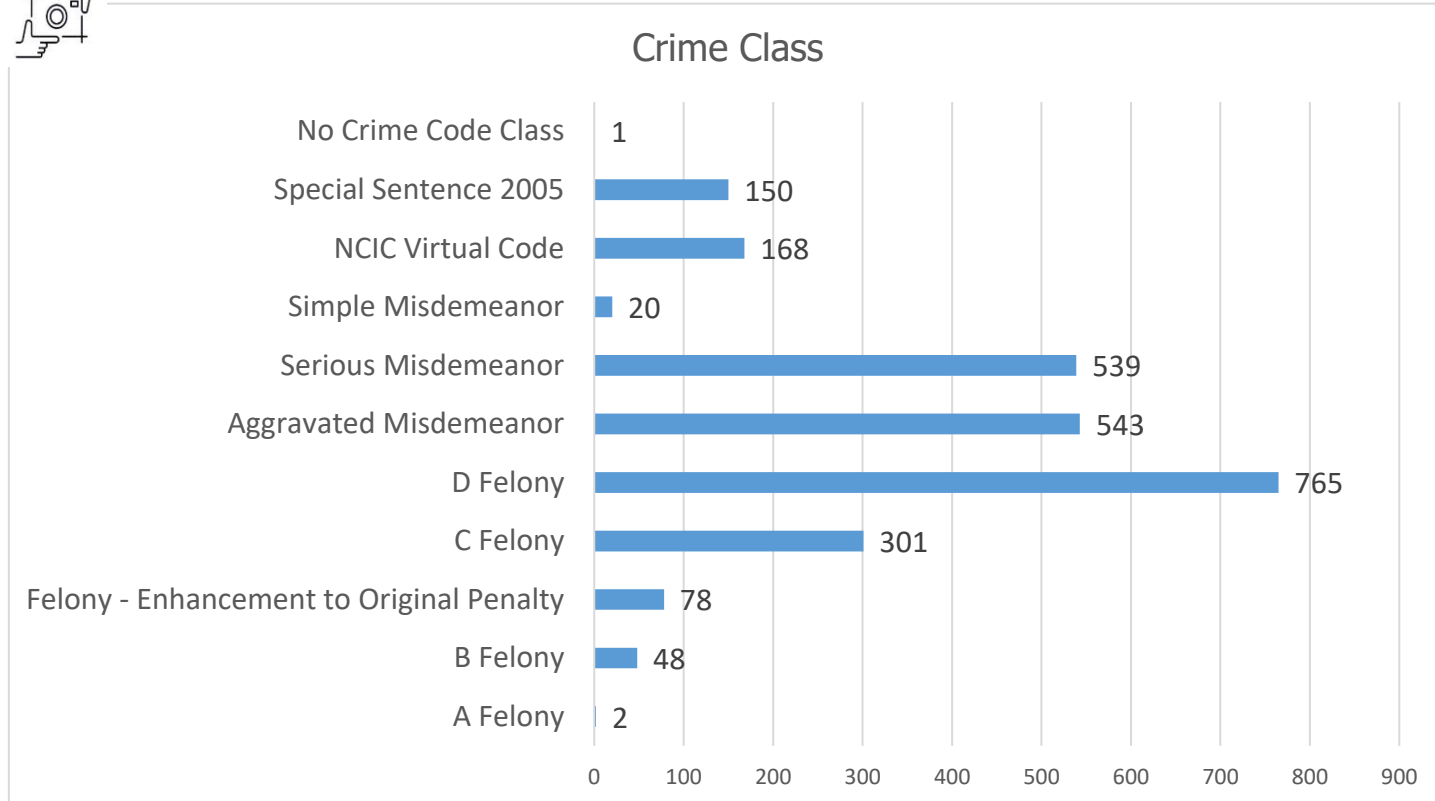
Sioux City Office - Snapshot of 1,628 Clients on Supervision 6/30/2024

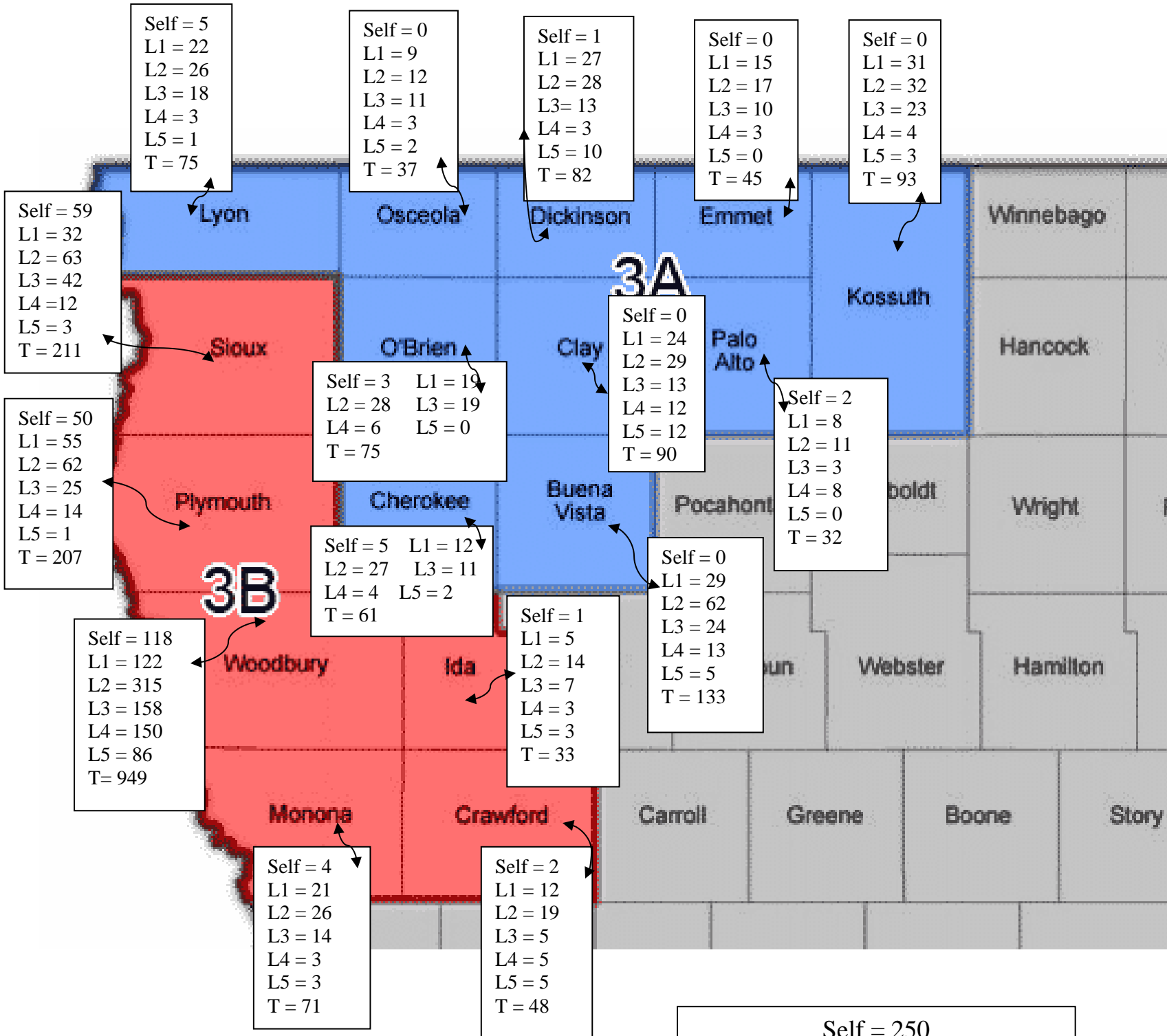


Sheldon Office - Snapshot of 987 Clients on Supervision 6/30/2024



Snapshot of 2,615 Clients on Supervision in IDOC3 – June 30, 2024





**Clients by Level of Supervision
Snapshot on July 24, 2024**

Self = 250
 L1 = 443
 L2 = 771
 L3 = 396
 L4 = 246
 L5 = 136
 Total = 2,242

*Higher level of supervision = higher risk

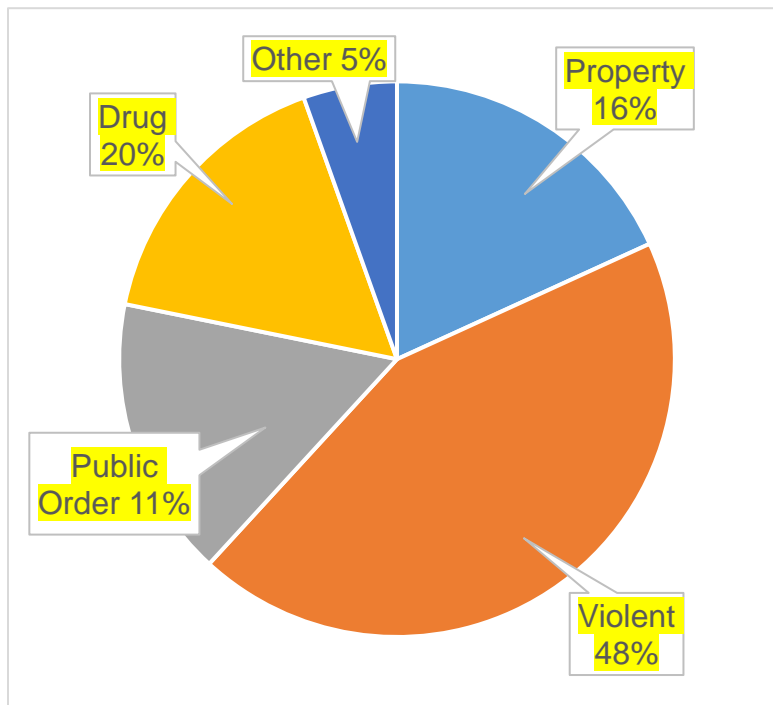
SNAPSHOT OF CLIENT CHARGES FOR ALL CLIENTS IN THE FACILITIES ON JUNE 30, 2024



NORTH RTF

FY 24
Average Daily
Census

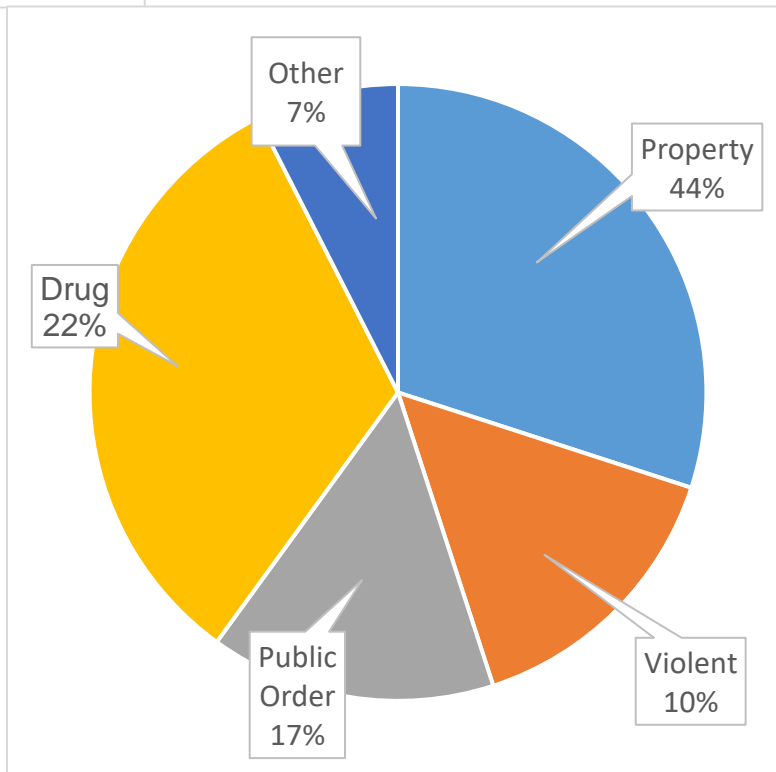
54.83 of 57 beds



SOUTH RTF

FY 24
Average Daily
Census

41.14 of 42 beds



2,193 CLIENTS on SUPERVISION by RACE - FY24

Supervision Closure Type	Administrative	Intermediate Sanction	Successful	Unsuccessful
American Indian or Alaska Native = 157	48 (31%)	1 (.006%)	64 (41%)	44 (28%)
Asian or Pacific Islander = 86	10 (12%)	0 (0%)	63 (73%)	13 (15%)
Black = 207	41 (20%)	2 (1%)	123 (59%)	41 (20%)
Hispanic = 343	43 (13%)	2 (1%)	238 (69%)	60 (17%)
White = 1381	160 (12%)	2 (<1%)	997 (72%)	222 (16%)
Unknown = 19	1 (5%)	0 (0%)	15 (79%)	3 (16%)

Supervision Status	Pre-Trial Supervision	Probation	Parole
American Indian or Alaska Native = 157	9 (6%)	114 (73%)	34 (21%)
Asian or Pacific Islander = 86	4 (4%)	77 (90%)	5 (6%)
Black = 207	14 (7%)	161 (78%)	32 (15%)
Hispanic = 343	15 (4%)	294 (86%)	34 (10%)
White = 1381	96 (7%)	1084 (78%)	201 (15%)
Unknown = 19	0	19 (100%)	0

Supervision Status by Offense Type	Drug	Property	Public Order	Violent	Other
American Indian or Alaska Native = 157	36 (23%)	45 (29%)	46 (29%)	27 (17%)	3 (2%)
Asian or Pacific Islander = 86	16 (19%)	7 (8%)	39 (45%)	24 (28%)	0
Black = 207	40 (19%)	41 (20%)	72 (35%)	47 (23%)	7 (3%)
Hispanic = 343	63 (18%)	57 (17%)	149 (43%)	67 (20%)	7 (2%)
White = 1381	276 (20%)	289 (21%)	527 (38%)	251 (18%)	38 (3%)
Unknown = 19	6 (32%)	1 (5%)	9 (47%)	2 (11%)	1 (5%)

PRE-SENTENCE INVESTIGATION DATA

Pre-Sentence Investigation Reports by Offense Class

Sheldon Probation/Parole Office	Offense Class	Total	% of Total
	A Felony	3	1.0%
	B Felony	38	12.9%
	Felony - Enhancement to Original Penalty	9	3.1%
	C Felony	30	10.2%
	D Felony	208	70.5%
	Aggravated Misdemeanor	3	1.0%
	Serious Misdemeanor	3	1.0%
	Simple Misdemeanor	1	0.3%
	Work Unit Total/Percent	295	100.0%

Sioux City Probation/Parole Office	Offense Class	Total	% of Total
	A Felony	1	0.2%
	B Felony	32	6.7%
	Felony - Enhancement to Original Penalty	2	0.4%
	C Felony	91	19.2%
	D Felony	336	70.7%
	Aggravated Misdemeanor	8	1.7%
	Serious Misdemeanor	4	0.8%
	Simple Misdemeanor	1	0.2%
	Work Unit Total/Percent	475	100.0%

Pre-Sentence Investigation Reports Completed

Form Type	PSI Count	PSI Percentage
Long	288	37.4 %
Short	482	62.6 %
Total/Percent	770	100.0 %

Pre-Sentence Investigation Reports by Offense Type

Offense Type	Total	Percentage
Violent	130	16.9%
Property	207	26.9%
Drug	254	33.0%
Public Order	152	19.7%
Other	27	3.5%
Total/Percent	770	100.0%

PROGRAMMING OFFERED BY IDOC3 – FY24

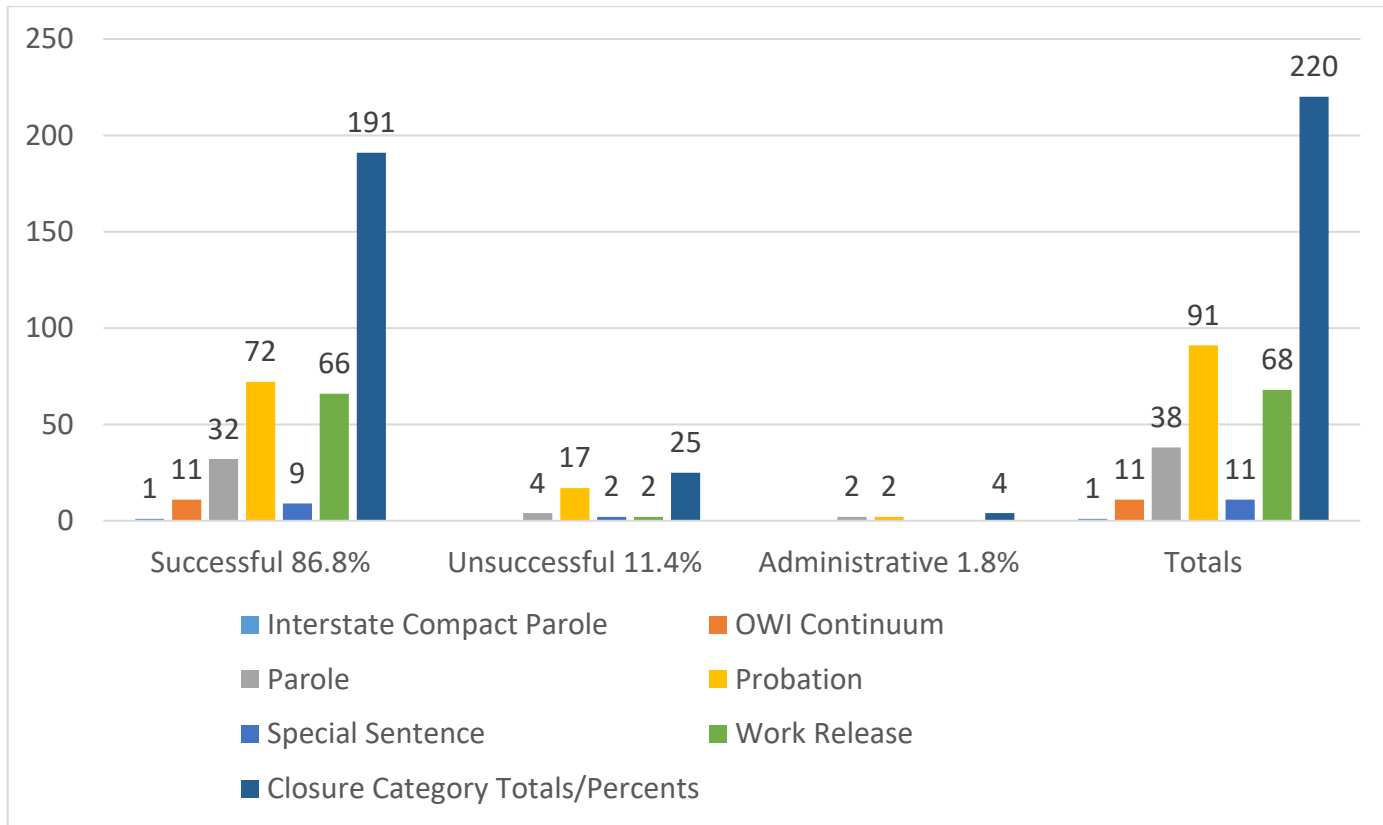
INTERVENTIONS

(Closures = Referrals and Completions)

Does not reflect number currently in
intervention services

	TOTAL CLIENTS SERVED	American Indian or Alaska Native	Asian or Pacific Islander	Black	Hispanic	White
ACT Anger Group – Sioux City	47	5	0	10	4	28
ACT Anger Group – Virtual - Sheldon	25	0	1	2	5	17
ACT - Intentional Living - Sioux City	84	9	2	8	13	52
ACT - Intentional Living – Virtual - Sioux City	15	0	0	2	1	12
ACT - Intentional Living – Virtual - Sheldon	12	0	0	1	2	9
Iowa Domestic Abuse Program Orientation	32	2	2	4	5	19
DOC - TeleMed Psychiatric Services	4	0	0	0	1	3
Drug Court – Clay County – Spencer	9	0	0	1	1	7
Drug Court – Dickinson County – Spirit Lake	5	0	0	0	0	5
Drug Court - Plymouth County - Le Mars	4	0	0	0	1	3
Drug Court - Woodbury County - Sioux City	70	11	0	10	8	41
Veterans Court – Woodbury County – Sioux City	2	1	0	0	0	1
SOTP - Aftercare Group (Monthly) - Sheldon	12	0	0	1	1	10
SOTP - Aftercare Group (Monthly) - Sioux City	18	1	0	3	0	14
SOTP - Aftercare Group (Weekly) - Sioux City	10	1	0	0	1	8
SOTP - DCS 1:1 - GOOD LIVES - Sioux City	2	0	0	0	0	2
SOTP - GOOD LIVES - Sheldon	6	0	0	0	0	6
SOTP - GOOD LIVES - Sioux City	33	2	2	2	3	24
SOTP - Special Needs - Sioux City	9	2	0	1	0	6
SOTP - GOOD LIVES – Workbook - Sioux City	32	1	0	2	4	25
WARN (Welcome and Resource Notification)	56	5	1	10	9	31
TOTAL CLIENTS SERVED	487	40	8	57	59	323

RESIDENTIAL DISCHARGES FY24



RESIDENTIAL ESCAPES

SOUTH RTF Fiscal Year 24	Escape Count	Total Clients Served	Escape Rate
2021	4	116	3.4 %
2022	6	143	4.2 %
2023	22	179	12.3 %
2024	16	174	9.2%

NORTH RTF Fiscal Year 24	Escape Count	Total Clients Served	Escape Rate
2021	19	177	10.7%
2022	13	178	7.3%
2023	25	200	12.5%
2024	25	201	12.4%

RESIDENTIAL POPULATION BY GENDER

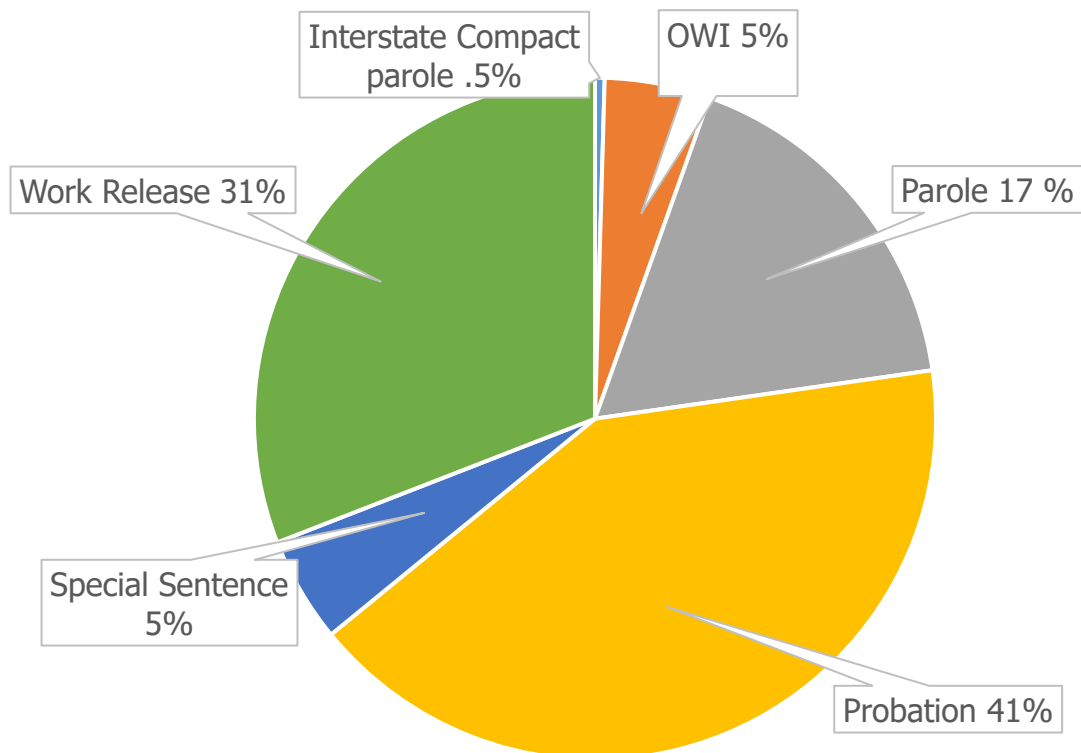
FEMALE RTF CLIENTS

Supervision Status	Active At Start	New Admits	Closures	Active At End	Clients Served
Interstate Compact Parole		1	1		1
OWI Continuum	1	3	2	1	2
Parole	3	14	9	6	17
Probation	6	23	19	6	29
Work Release	5	9	8	4	14
District Total	15	48	39	17	63

MALE RTF CLIENTS

Supervision Status	Active At Start	New Admits	Closures	Active At End	Clients Served
OWI Continuum	2	11	9	9	13
Parole	9	54	29	21	63
Probation	28	82	72	25	110
Special Sentence	14	19	11	13	33
Work Release	28	64	60	18	92
District Total	81	230	181	86	311

Residential Clients Served FY 24 by Status





Department of Corrections

**THANK YOU FOR READING
IDOC3's 2024
ANNUAL REPORT**